

COMMISSIONERS
MARY JANE
MANNELLA
GEORGE PASTORINO
JOHN ZAPALA



JUSTICE-WILLOW SPRINGS
WATER COMMISSION

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Board Meeting
January 22, 2026 at 9:30am
7000 Archer Road Justice, IL 60458
Teleconference Line 978-990-5007, Enter access code 718309.
MEETING MINUTES

Commission Chairman Mary Jane Mannella called the Meeting of January 22, 2026, to order at 9:30am

Roll Call

Public Comment

Motion by: Mannella to open the floor for public comment.
Second by: Pastorino
Roll Call Vote: 3/0

Motion by: Mannella to close the floor for public comment.
Second by: Pastorino
Roll Call Vote:3/0

Minutes

Approval of board meeting minutes on December 11, 2025
Motion by: Pastorino
Second by: Manella
Roll Call Vote: 3/0

Financial

1.) Paid Invoices from December 10, 2025 - January 20, 2026 - \$1,1550,439.45
Motion by: Zapala
Second by: Pastorino
Roll Call Vote:3/0

2.) Cash in Banks, All Accounts December 2025

3.) Audit Update

- Riley presented – the audit for 2024 is complete – there were issues with getting paperwork

and accounting paperwork from the previous account

- No disagreements with the staff
- All paperwork is fair with no disputes. No financial irregularity was found.
- Its security and its transparency, making sure that proper precautions are in place
- Cash is protected – Contact back to make sure enough collateral is attached to banks

4.) Budget Update

- Tentatively Budget Meeting will be held at March's board meeting
- Hold up is if the reporting from IMRF will be out, usually they are sent out April.

5.) Collections Justice

Commissioner Report

Engineer's Report

1.) Update on 75th Street Project in conjunction with Village of Justice.

- This is a led project from the Village of Justice
- Cost estimate was significantly higher than expected
- Not one of our problem areas
- Paving initially would have been picked up by VOJ
- Dirty soil has been found – to haul away would be expensive not cost effective for JWSWC
- Petroleum soil (not gas) heavy fuel oil or diesel less volatile and airing the soil will be not a solution the soil would have to be trucked to an industrial area in Thornton.
- Originally VOJ estimate to JWSWC was \$800,000 end of the bid was close to 1 million – VOJ changed the scope to the project added to JWSWC responsibility and did not notify. Storm sewer - extended roads whole project was 1.5 million out to bid for entire project it went 3.5 million. JWSWC responsibility was at 1/3 of the entire project.
- Engineers made mistakes on the bid process and the separation of VOJ and JWSWC responsibility.
- Letters will be written up and sent to Village so that JWSWC will not be taking part in the project.

2.) Final Number for LMO2

- 16% water loss
 - Water was lost when the canal was damaged
 - Fire off 88th over the summer
 - 24" was leaking on Archer (has been since fixed)
 - Considered possession of Hickory water it is considered a "pass through" so that was does not count.

3.) Architect Update

- Still working on concepts and will be presented at the next meeting
- Unique 79th street 20 inch – semifinal pay request sprung change orders last minute
- Original bid was 1.25 million – going through quantity items and claims, expecting to cut the change orders to 1.29 million some change order are legit some are not
- Considerably, still under the Second highest bid was 1.37 million.
- Jack and Bore 79th and Archer Road
- 79th was difficult steel casing with auger that sticks out pulling debris back and pulls, a lot of boulders were present
- Delays when working within IDOT boundaries
- Some reimbursements can possibly come from Quik Trip after project is completed.

Legal

1.) Update on B&D Investments

- Notice of Appeal was filed for the 3rd time
- Failed to test backflow
- A 10-day notice was given to terminate the water on January 30, 2026. Backflow is required by the EPA.
- They have been aware of the issue since 2022.

2.) Update on Chief trailer Park

- Notice to comply from the VOJ
- 30 days to make a showing that the work will be begin.

Executive Directors Report

1.) Update on Lower-Level Pump Station Update

- Ready to put out to Bid
- May qualify for grants for electric conservation

2.) Archer Water Main Repair

- The last repair
- The Vault watermain was inside a storm manhole.
- Eliminate it put the pipe back together if it flows great and if it does not an issue on JWSWC side
- JWSWC was removed from claims or responsibility
- Mackie JWSWC engineer assumes that continued blockage downstream back connections from street inlets to sewer.

3.) New Employee Management Application

- New clock in system
- Everyone is responsible for their time
- Submitted to Director

Operator - Field Report

1.) Update on Water Main Breaks

- Leak survey from M&E Simpson, A+ on leak survey - perfect score
- Tweak of operating nut on Hydrant was 2 of the 3 issues.
- 3rd issue nothing can be found issue has been dug and checked assumption sediment in pipe and it is just whistling.
- Numbers have dropped significantly over the years
- Map was provided to board with leaks throughout the year
- 13 leaks this month
- 4 inch service across Archer in Willow Springs, 4 breaks this month
- End of life - thought is to reroute the service abandon the one under Archer
- Option is run from Oakwood through parking lot in between building
- 24 units being serviced by 3-inch pipe.

2.) Hodgkins Interconnect

- Work in progress

Customer/Community Matter

1.) Appeal Letter from Willam Murphy, 118 Fairway Drive is requesting a reduction on his water bill.

Reduction Amount: \$62.88

Motion by: Pastorino

Second by: Mannella

Roll Call Vote:3/0

2.) Appeal Letter from Neki/Muzejem Bala, 7534 Cronin is requesting a reduction on their water bill.

Reduction Amount

\$58.94

Motion by: Zapala

Second by: Pastorino

Roll Call Vote: 3/0

3.) Appeal Letter from Richard Pedota, 8640 W 75th Street is requesting a reduction on his water bill.

Reduction Amount: \$101.04

Motion by: Zapala

Second by:

Pastorino

Roll Call Vote:

3/0

Personnel

Old Business

- Present any Old Business

New Business

- Present / Consider any New Business

Closed Session

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: _____

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Board Meeting of January 22, 2026

Second by: _____

Roll Call Vote: