



JUSTICE-WILLOW SPRINGS
WATER COMMISSION

Board Meeting
July 24, 2025 @ 9:30am.
7000 Archer Road Justice, IL 60458
Teleconference Line 978-990-5007, Enter access code 718309.
MEETING MINUTES

Commission Chairman Mary Jane Mannella called the Meeting of July 24, 2025, to order at 9:32 am

Roll Call

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

John Zapala - Commissioner

Colleen Kelly - Commission Executive Director

Mike Cainkar - Attorney

Steve Kaminski - Engineer - Mackie

Paul Gal - Water Operator for JWSWC

Tabatha Sutera - Secretary

Public Comment

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 3/0

Motion by: Pastorino to close the floor for public comment.

Second by: Mannella

Roll Call Vote: 3/0

Minutes

Approval of board meeting minutes on June 26, 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: Zapala

Financial

1.) Paid Invoices from June 25, 2025 - July 21, 2025 - \$579,602.14

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 3/0

- \$427,000 – City of Chicago
- \$33,000 – pumps upstairs
- \$40,000 – requested check from Walsh for the canal break – loss with revenue, loss without revenue and loss in high tank

2.) Cash in Banks, All Accounts June 2025

3.) Collections Justice

Commissioner Report

Engineer's Report

1.) Update on 79th Street

- Well underway, Unique Plumbing has been installing the 20in behind Damar
- Cook Country was not happy we there was work on the right of way but they were able to get everyone on board.
- QT's check should be delivered next week.

2.) Update on Eat Ravine

- To start 2nd week of August
- Material submittals are in, reasonably good so far

Legal

1.) Chief Trailer update

- Roberts Park Fire met with the new engineer for Chief Trailer Park

Executive Directors Report

1.) Discussion on meter installation for 1-4 Sioux Court Justice, IL 60458

- Townhomes, 4 separate individual townhomes, they are in an HOA
- Separate tax bills
- 1 meter feeding all 4 townhomes, they have high bills and cannot decipher what unit is using the most water
- They will be responsible and all must be on the same page cover. They need to cover the cost of the new plumbing, new water meter deposit on account, and new meter charge.
- Board approves that moving the address to individual meters.

2.) East Ravine Easement Approval

- 2 out of 3 executed and signed

3.) Welcome to John Zapala, our new Commissioner appointed by the Board of Commissioners of Cook County

- 4.) Update on 2026 project
- Architect came to properties
 - A lot of ideas were spoken of
 - Will provide with an update proposal, initial feasibility

Operator – Field Report

- 1.) Reservoir restoration
- Pressure washing
 - Fabricated vent cover was made
 - Vent is important so the reservoir doesn't collapse,
 - If it was not vented the water level drop would cause a vacuum effect and the roof would compass
- 2.) 24" transmission main repair
- Main vein that feeds the entire system
 - High tank was pressurized on hydraulic pressure
 - Repair started around 11pm, turned on and the result was nice and smooth, all came back up with no issues.
- 3.) 88th Ave & Industrial Drive Update
- Poring curbs
 - Preparing asphalt
 - Chlorite, flow and flush for operation

Customer/Community Matters

- 1.) Appeal Letter from Tony Zayat, 10970 German Church Road requesting a reduction on his water bill.
Reduction Amount: 115.64
Motion by: Mannella
Second by: Pastorino
Roll Call Vote: 3/0
- 2.) Letter from the Village of Bedford Park Police Department requesting a donation for the 17th annual Law Enforcement Torch Run Plane Pull that will take place at O'Hare on September 27, 2025
~~Donation Amount~~
~~Motion by:~~
~~Second by:~~
~~Roll Call Vote:~~
Does not coincide with our ordinance – they must show a benefit to community members

- 3.) Appeal Letter from Grazyna Kwintal, 213 West Rust Trail requesting a reduction on his water bill.
Reduction Amount: \$223.02
Motion by: Mannella
Second by: Pastorino
Roll Call Vote: 3/0

Personnel

Old Business

- Present any Old Business

New Business

- Present / Consider any New Business

Closed Session

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino
Roll Call Vote: 3/0

Motion by: Mannella that the Commission adjourns the Board Meeting of July 24, 2025 at 10:06am

Second by: Pastorino
Roll Call Vote: 3/0