



## JUSTICE-WILLOW SPRINGS WATER COMMISSION

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Board Meeting  
August 28, 2025 @ 9:30am.  
7000 Archer Road Justice, IL 60458  
Teleconference Line 978-990-5007, Enter access code 718309.  
**AGENDA**

Commission Chairman Mary Jane Mannella called the Meeting of August 29, 2025, to order at

### **Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman  
George Pastorino - Commissioner Treasurer  
John Zapala - Commissioner  
Colleen Kelly - Commission Executive Director  
Mike Cainkar - Attorney  
Steve Kaminski - Engineer - Mackie  
Justin Fuller - Water Operator for JWSWC  
Tabatha Sutera - Secretary

### **Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: George Pastorino

Roll Call Vote: 3/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 3/0

### **Minutes**

Approval of board meeting minutes on July 24, 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 3/0

### **Financial**

1.) Paid Invoices from July 21, 2025 – August 26, 2025 - \$1,306,075.40

Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0

- 2.) Discussion and possible approval to hire new accountant from Lauterbach & Amen, LLP

Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0

- 3.) Cash in Banks, All Accounts July 2025

- 4.) Collections Willow Springs

### **Commissioner Report**

- 1.) Letter from Village of Bedford in exploring a potential partnership with JWSWC to supply Lake Michigan Water to our community

- 2.) Letter from the Justice Lions club requesting a donation for their 4<sup>th</sup> annual Oktoberfest that will take place on September 20, 2025.

*Last year we gave a donation of \$500.00.*

Donation Amount: \$500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 3/0

- 3.) Thank you letter from the Village of Willow Springs for the donation given for the Willow Springs Car Show and Blues fest.

### **Engineer's Report**

- 1.) Approval on the proposal for Architectural Services from Legat Architects

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 3/0

- 2.) Discussion and approval to pay 1<sup>st</sup> payout to Unique Plumbing for the 79<sup>th</sup> Street 20-inch Watermain Extension in the amount of \$527,727.72

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 3/0

- 3.) Cost Sharing Agreement between JWSWC and Quik Trip located at 8702 West 79<sup>th</sup> Street

Motion by: Mannella

Second by: Pastorino  
Roll Call Vote: 3/0

- 4.) Update on East Ravine Project
- 5.) Update on 79<sup>th</sup> Street/Quik Trip Watermain Project

### **Legal**

- 1.) Chief Trailer Park
- 2.) Discussion and possible revision on Ordinance 23-3 an ordinance establishing water rates for Justice-Willow Springs Water Commission.

### **Executive Directors Report**

- 1.) Motion to approve easement agreement between 410 E Ravine and JWSWC in exchange for \$1000.00 credit on JWSWC water utility account  
Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0
- 2.) Motion to approve easement agreement between 418 E Ravine and JWSWC in exchange for \$1000.00 credit on JWSWC water utility account  
Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0
- 3.) Motion to approve easement agreement between 422 E Ravine and JWSWC in exchange for \$1000.00 paid to owner.  
Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0:
- 4.) Discussion of closing JWSWC office on Friday, September 19th, 2025, due to asphalt paving and restricted access to office

### **Operator – Field Report**

- 1.) General update regarding system maintenance, repairs and restorations.
- 2.) Update on water main damage by Foundation Mechanical contracted by the Illinois Tollway

- 3.) Discussion and possible approval to approve 2025 budget line item not to exceed \$120,000 for geographical information to be performed by 9 Line Aerial.  
Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0

### **Customer/Community Matters**

- 1.) Appeal Letter from Karina Murillo, 7703 Garden Lane requesting a reduction on her water bill.  
Reduction Amount: \$470.48  
Motion by: Mannella  
Second by: Pastorino  
Roll Call Vote: 3/0

### **Personnel**

#### **Old Business**

- Present any Old Business

#### **New Business**

- Present / Consider any New Business

### **Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

- 1.) Discussion and possible approval of executive director's contract.  
~~Motion by:~~  
~~Second by:~~  
~~Roll Call Vote:~~

Motion by Mannella that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Second by: Pastorino  
Roll Call Vote: 3/0:

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 3/0:

Motion by: Mannella that the Commission adjourns the Board Meeting of August 29, 2025, at 10:45am

Second by: Pastorino

Roll Call Vote: 3/0: