Board Meeting

June 26, 2025 @ 9:30am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of June 26, 2025, to order at 9:30AM

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Tabatha Sutera – Secretary

John Zapala – Future Commissioner

|  |  |  |
| --- | --- | --- |
| COMMISSIONERS  mary jane mannella  GEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOAD  jUSTICE, IL 60458-1196  PHONE: 708-458-7010  WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on May 11, 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from May 10, 2025- June 24, 2025 - $1,129,38.46

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Cash in Banks, All Accounts May 2025
2. Collections Justice (May 2025) and Willow Springs (June 2025)

**Commissioner Report**

1. Thank you letter from The Village of Willow Springs Beautification Commission

* Commissioner Pastorino: Very impressed with the work of the beautification committee.

All agreed they did a great job.

**Engineer’s Report**

1. Review and award contract to Unique Plumbing a low-qualified bidder for the 79th Street 20-inch Watermain Extension Bid in amount of 1,125,674.36

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* 6 bidders, the lowest bid was Unique
* Getting the supplies together
* Southside of 79th street behind the funeral across Archer Ave
* After the 4th of July work will start

1. Discussion and possible approval of driveway repair subject to low bid, attorneys’ approval and signed prevailing wages addendum.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* From the speed bump to the building will be replaced – the speed bump to the street will be at resurfaced.

**Legal**

1. Approval of Ordinance 25-1, establishing a water billing procedure and for the termination of water service for delinquent charges for the Justice-Willow Springs Water Commission

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Update on Chief Trailer Park

* Village of Justice, JWSWC and Chief Trailer Park had a meeting at the Village
* Hiring engineering form
* Flow testing today
* JWSWC has no regulatory for them to get a permit as far as the flow testing.
* 14 Hydrants are on the property, 7 of those are not functioning at the correct standards.

**Executive Directors Report**

1. Discussion of fire inspection report

* Everything has been addressed.

1. Update on fire and burglar alarm system

* Main building, Float house and High tank had fire and burglar alarms installed and the work is completed

1. Discussion of potential 2026 project

* 2024 – 6700 water mains replaced
* 2025 – 6300 water mains replaced
* Not included what the tollway has replaced
* Upgrade the main building for 2026

1. Discussion on audit and accounting services

**Operator – Field Report**

1. Willow Springs meter pit update

* Chlorinated flushed and put back into service
* Meter will be installed to check usage

1. 88th Ave/Industrial Drive update

* 20-inch passed pressure test
* Waiting to chlorinate and sample

1. Consumer Confidence Report Update

* EPA requires this report
* Any violations - we do not have any
* QR code was sent on back of bills, posted on website and the link on the sign at the street.

**Customer/Community Matters**

**Personnel**

1. Letter from Moraine regarding Agnes Krajewski, congratulations on completing 24 hours of college courses, achieving 3.50 GPA and being named a Part-Time Scholastic Achievement List

**Old Business**

* Present any Old Business

**New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: \_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Pastorino that the Commission adjourns the Board Meeting of June 26, 2025 at 10:26am

Second by: Mannella

Roll Call Vote: 2/0