Board Meeting

October 24, 2024 @ 9:30 am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of October 24, 2024, to order at 9:30am

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Tabatha Sutera – Secretary

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| COMMISSIONERS  mary jane mannella  GEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOAD  jUSTICE, IL 60458-1196  PHONE: 708-458-7010  WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on August 22, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from August 20, 2024 – October 21, 2024 - $ 3,173,503.09

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* $400,000 Chicago water bill
* 1.3 million, which is about 80% payout to Gerardi for the 79th Court Project
* $100,000 engineering
* $500,000 pay out to the Village of Justice for 79th project

1. Budget Report

* Everything on schedule

1. Cash in Banks, All Accounts August and September 2024
2. CD renewal
3. Willow Springs, Justice and Commercial Collections

**Commissioner Report**

1. Letter from the Village of Justice requesting a donation for the Holiday Food Program that will take place in the month of December to provide gift cards for families in the Village that need a little extra help around the holiday season.

Donation Amount: $1,500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Thank you letter from Willow Springs Lions Club.

**Engineer’s Report**

1. Discussion and Approval of invoice in the amount of $27,609.53 submitted by Mackie on behalf of Unique Plumbing for the Charleton Project extension

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Discussion and Approval on first pay-out to Gerardi Sewer & Water company for the 79th Court project in the amount of $1,311,056.10

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Project Updates
   * 2025 Project East Ravine

* Forest to Prospect approx. 1.7-1.8 million range – still in first stage
* Prepare a proposal. 1.7-1.8 million range – still in first stage
* Authorizing engineering to begin
  + 79th Court
  + 79th Street
* Was going to originally be a hotel site sold to Quik Trip – gas station with small out parcel
* May work out a favorable shared cost for the 2nd 20 inch main through the property
  + 81st Street
* Water main is completed
  + Meeting with Village of Justice
* Better coordinate cost responsibility in the future
* VOJ must know in advance so they can plan for it in their budget
  + LMO-2 water loss report update
* Analyzing meter reading
* Reduction water loss the tollway has been less active

**Legal**

1. Discussion and approval of Quality Alarm, burglar and fire alarm lease system installation and service agreement in the amount $12,655.00 for main building, float house and high tank

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* The current system is inadequate
* 18 pull stations
* 2 fire panels
* All new sensors
* Monthly fee is about $380.00 monthly

1. Approval of Intergovernmental agreement 2024-16 between the Justice-Willow Springs Water Commission and the Village of Justice for sanitary sewer improvements as part of the Justice 79th Court watermain replacement project

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Executive Directors Report**

1. St. Laurence career day participation

* Public Sector program

1. Update on Chief Trailer Park

* Meeting yesterday at the Village on 10/23/2024
* Work was completed without a permit – they were given a stop work order
* A gas line was hit
* Flow report was false that Fox Valley provided
* M&E Simpson reflowed the hydrants 4 failed and 3 are on the verge
* The fire inspector will prepare a report on the property
* The village will inspect the property as well and fine as needed
* They are responsible for 220 residents’ adequate hydrant flow is needed

1. Iso rating – Roberts Park Fire Department improvement

* Past years their rating went to 9 out of 10 to 3.

1. Update: 88th Ave and Archer construction

* Ramp, meeting was held 2 weeks ago
* 400 feet of 8-inch watermain they will replace
* South of the bridge – 2024
* North of bridge – 2025
* 79th to Archer will be 2026

1. Attendance of Chicago’s Annual Strategic Partner Tabletop exercise on September 16,2024.

* Plan if something were to happen if the 2 plants of water that Chicago has what would we do?

1. Attendance of City of Chicago advisory council meeting on September 10, 2024
2. Update on Hydrant flow testing/maintenance program.

* 80 hydrants are left
* Leak survey going to complete in the next 2-3 weeks
* Authorized M&E Simpson for them to check all the bigger meters we have in our system.

**Operator – Field Report**

* Willow Springs meter pit - was not able to start
* Walsh hit our transmission line in the canal, water was lost in Willow, North Willow was on a boil order we connected to Burr Ridge – everyone has water restored.
* MWRD is still without water - Walsh provided MWRD with port a potty and wash
* Walsh has assumed all responsibility
* Water is still running in the canal so they can identify the water leak

**Customer/Community Matters**

1. Appeal Letter from Jakob Pallisard, 106 North Pearl requesting a reduction on his water bill.

Reduction Amount: $340.56

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Update on 8515 – decision in August meeting was to table to request until he could fill out the paperwork properly. I called and spoke with him on 08/27/2024, he advised he would fill out the paperwork, we have not received anything regarding the water leak since.
   * + - 8515 did not fill out the paperwork we gave him 2 months to respond back and he did not – nothing further with the leak, board agreed he will be ineligible for a credit on the account.
2. Appeal Letter from Joan Schrock, 7120 South 86th Avenue requesting a reduction on her water bill.

Reduction Amount” $77.40

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Robert Coronado, 8404 South 79th Ave requesting a reduction on his water bill.

Reduction Amount: $126.10

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Personnel**

**Old Business**

* Present any Old Business

**New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­\_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­­­­Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: ­­­­Mannella that the Commission adjourns the Board Meeting of October 24,2024 @ 10:17am

Second by: Pastorino

Roll Call Vote: 2/0