Board Meeting

May 12, 2025 @ 9:30am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**AGENDA**

Commission Chairman Mary Jane Mannella called the Meeting of May 12, 2025, to order at 9:45am

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Tabatha Sutera – Secretary

|  |  |  |
| --- | --- | --- |
| COMMISSIONERS  mary jane mannella  GEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOAD  jUSTICE, IL 60458-1196  PHONE: 708-458-7010  WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on March 27, 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from April 22, 2025- May 9, 2025 - $153,065.14

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Cash in Banks, All Accounts April 2025

**Commissioner Report**

1. Letter from the Village of Willow Springs requesting a donation for the Windy City Blues Fest and the Annual Benefit Car show that will take place July 24, 2025 – July 27, 2025

Donation Amount: $ 1500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Letter from the Village of Justice noting the cancellation of their annual car show for 2025.

2026 Car show will be held on Friday August 28, 2026.

1. Letter from Willow Springs Lions Club requesting a donation

Donation Amount: $100.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Engineer’s Report**

1. Review and award contract to a low qualified bidder for the East Ravine Project

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Awarded to Mauro Sewer in the amount of $1,088,837.00

1. Discussion and possible motion on the cost sharing agreement between JWSWC and QuikTrip, 79th Street.

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

* No motion needed still in preliminary stages
* Will provide the easements
* Will pay once the contractor is awarded and performance bond is paid
* $514,000 towards cost of project
* 20” and 8” secondary loop

1. Discussion and possible motion on East Ravine easement agreement and terms not to exceed $1000.00 of credit on water rates to 3 properties. Approx. one year of water to residents

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Legal**

Was under executive directors’ report – moved to legal

1. Discussion of revision to ordinance 2005-04, The procedure for shutting off a water service by the Commission for the user’s failure to pay a delinquent water bill and procedures for notice to the user and user’s request for a hearing before the Commission

* Will review and make changes to the current ordinance
* Procedure on delinquent’s water bill
* Will provide more flexibility
* Will implement a step program for frequent delinquent property owners

**Executive Directors Report**

1. Discussion and possible approval to waive the connection fee for Village of Willow Beatification Garden

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. ~~Discussion of revision to ordinance 2005-04, The procedure for shutting off a water service by the Commission for the user’s failure to pay a delinquent water bill and procedures for notice to the user and user’s request for a hearing before the Commission~~

**Operator – Field Report**

1. Update on Rosary Hill Meter replacement

* Meter replacement was successful
* Took place at night to prevent water disruption for retirement home

1. Update on Willow Springs meter pit

* Installation is complete
* Contractor having trouble holding pressure during testing
* Simpson to come out and assist in finding leak

1. Update Cook County Cork Project

* 88th Avenue tap was completed and the main was installed across 88th Avenue
* Connection not made due to AT&T conflict that has to be resolved

**Customer/Community Matters**

1. Appeal Letter from Benjamin Vohn, 509 South Nolton requesting a reduction on his water bill.

Reduction Amount: $134.47

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Personnel**

**Old Business**

* Present any Old Business

**New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: \_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Pastorino that the Commission adjourns the Board Meeting of May 12, 2025, at 10:06am

Second by: Mannella

Roll Call Vote: 2/0