Board Meeting

March 27, 2025 @ 9:30am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**AGENDA**

Commission Chairman Mary Jane Mannella called the Meeting of March 27, 2025, to order at 9:31am

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Tabatha Sutera - Secretary

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| COMMISSIONERS  mary jane mannella  GEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOAD  jUSTICE, IL 60458-1196  PHONE: 708-458-7010  WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on January 23, 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from January 20, 2025- March 24, 2025 - $1,130,097.60

Motion by:

Second by

Roll Call Vote:

1. Cash in Banks, All Accounts January and February 2025
2. 5/3 security investment schedule
3. Two CODs matured on 02/28/2025, both CD’s are a 12 month term and the rate is 3.93%
4. Willow Springs Collections

**Commissioner Report**

1. Letter from The Justice Fraternal Police requesting a donation for their 2025 fundraiser.

Donation Amount: $1000.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Approval for 2025 SSWWA Golf outing, sponsorship

Donation Amount: $135.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Engineer’s Report**

1. LMO-2 update, down 9% loss vs 14% in 2023.
2. Discussion on Sterling Estates request for water storage agreement

* Permitted as a community water supply, they are directly regulated by the IEPA
* Community water supply is to maintain storage units in case of a water emergency. Storage is proportionate to average daily supply and demand.
* 10% of annual water revenue
* They do not maintain flow hydrants, leak surveys, water breaks in a timely manner, issues with tenants not having water. They must do better for their people.
* EPA requires that we hold 2 days of storage on hand in case Chicago goes down
* Both sides of the issue were discussed, and the board denied the request.
* A letter to be sent to Sterling corporate explaining the reasoning.
* In the letter they need to provide us with the last 3 years of flow testing, hydrant testing, and leak locates

1. Discussion of Unique Plumbing payment request for Charleton Ave

* Process of going through the request
* In the bid documents there are specifications and work is described.
* Specifications from previous projects, separately paid for valve vaults and manhole
* There was a special provision for water valve separate from valve vault, never a line item for water valve.
* Valve vault to be inclusive of manhole, valve with all the fittings.
* Garden Lane was set up the same way and there were no issues.
* Unique has worked with Mackie prior on other projects with no issues.
* 7 valves – looking for about $15,000.
* 1.3 million projects.
* Accommodation will be made. Mackie will look over the documents
* Will go onto next meeting with the dollar amount

1. Update on East Ravine

* Pavement conditions are not favorable
* Village Of Willow will fund 2 ½ binder course
* JWSWC will pay for the water main 1 ½ surface
* Bid to go out in April
* Easements still must be taken, offering 1 year of free water to residents on easement, only 3 properties.

1. Final Payout to Gerardi for the 79th Street Water Main Replacement in the amount of $72,990.31.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Legal**

* Valdes contracts were approved for HVAC and Lower Pump House Rehabilitation
* Chief Trailer Park – Water Commission cannot enforce codes; the role is considered a consultant.

**Executive Directors Report**

1. Update on rate change for IMRF

* The rate change went from 2.80% to 6.31%

1. Update on Chief Trailer Park
2. Discussion and possible approval on repair and replacement of VFD pump control in upper pumping station in the amount of $67,679.48.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Update on computer upgrade

* Hard drives were failing
* $13,000 cost to update all computers.

1. CWPAC Executive Committee

* Colleen is on currently a part of the board for the Chicago Water Partners Council
* Flat rate will be what we are responsible for
* Meetings are quarterly
* Scientific way to recoup the cost per user

1. Discussion on Cook County Leak Repair Program.

* Provide free plumbing repairs and fixtures to residents of Cook County

1. Update on Audit

* Completed pending the reconciled bank statements
* Great reviews everything was prepared
* Moving forward reconciling will happen in office and WRDR will review.

**Operator – Field Report**

1. Canal is back to operating
2. Burr Ridge interconnect

* Able to control the Valve and be fed in an emergency.
* Part of the Tollway project

1. Oaks of Willow Hill structure fire

* Pumped approx. 3 million gallons which does not account for pulling water off 87th Street
* 4 ladder truck average about 1500 gallons a minute.

Asphalt plants will be opening soon, and will start patching from the winter

**Customer/Community Matters**

1. Appeal Letter from Sharon Park and Richard Gaona, 8145 South 83rd Avenue requesting a reduction on their water bill.

Reduction Amount: $189.84

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Henry Ventimiglia, 7932 South 86th Court requesting a reduction on her water bill.

Reduction Amount: Appeal was denied by the board as the customer filed an insurance claim, and the pipes were not properly maintained.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Personnel**

1. Discussion and possible approval of fulfilling vacant position

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Old Business**

* Present any Old Business

**New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­\_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote:

Motion by: Pastorino that the Commission adjourns the Board Meeting of March 24, 2025 @10:40am

Second by: Mannella

Roll Call Vote: 2/0