Board Meeting

June 6, 2024

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of June 6, 2024, to order at 9:48a.m.

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Tabatha Sutera – Recording Secretary

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| COMMISSIONERSmary jane mannellaGEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOADjUSTICE, IL 60458-1196PHONE: 708-458-7010WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on May 2, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from April 30, 2024, to May 28, 2024 - $618,257.35

Motion by: Mannella

Second by: Pastorino

Roll Call Vote:2/0

Chicago water Bills were added for about $350,000

Keith Cartage: $29,000 Roberts Road connection and spoil removal

SW Schmitz: $18,000 upgrade for the pump controls

1. Cash in Banks All Accounts April 2024

Met with Byline Bank, all funds are in Byline

1. Justice and Commercial Collections

One property is off, and lien was placed.

**Commissioner Report**

1. Letter from the Village of Willow Springs requesting a donation for the Windy City Blues Fest that will take place on July 24, 2024.

Donation Amount: $500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Letter from the Justice Chamber of Commerce requesting a donation for the annual Rib Fest that took place on May 18, 2024

Donation Amount: $175.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Letter from the Village of Justice requesting a donation for their 27th annual car show that will take place August 23, 2024

Donation Amount: $1500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Letter from the Village of Willow requesting a donation for the annual Willow Fest that will take place August 11, 2024.

Donation Amount: $1500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Engineers Report**

1. Discuss the IEPA Water Audit Submittal.
* 13.9% loss for the year
* The system improvement plan was submitted due to our loss being over 10%.
* Data used to allocate between the Villages.
1. Approval of 79th Court bid and contract award recommendation letter from Mackie Consultants

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* 7 qualified bidders, lowest bid was 1.889,023.75 million – Geradi & Sewer
* Estimated 1.2 million to 2.2 million
* Unit cost, could vary due to measurements
1. 79th Street Hotel Update: Engineer’s estimate of cost to construct the developer’s portion and recover same via recapture agreement.  Full plans have been permitted, subject to contractor bond submittal to IDOT.
* Suggested to owner, granting the easements now so we can build the entire job
* Recapture agreement the sewer across his frontage would have to reimburse to Commission
* Waiting for response from owner
1. Cook County 79th Street and Archer Avenue construction implications update.
* Directional drilling blind
* Water main was marked
* Dug a boring pit, Contractors were hydrovacing and chipped our 20-inch main
* Manageable leak without having to shut down the services
* Clamped and slid over
1. Approval on Water Appeal Letter

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Form would be sent out to customer with leaks.
* Appeal needs to be made within 30 days of them receiving the bill.
* Teir program depending how proactive the customer is

**Legal**

**Executive Directors Report**

1. Motion to accept MWRD Easement agreement

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* 25-year easement between MWRD and JWSWC
1. Update on the Lyons Township summer intern placements
* 4 young adults
* Will be sharing 2 with the Justice Public Works
1. Discussion on Maren Ronan State Grant Award in the amount of $75,000
* Originally granted to the water meter replacement program
* This is for Roberts Park Fire Department – Phase1.
* Grant paperwork will have to be completed

**Operator – Field Report- Paul Gal**

* 5 breaks in 5 days – all were fixed – 3 breaks were in one day.
* All asphalt restorations are complete
* Have about 20 restorations left out of 50
* The Water Quality report was sent out to Justice residents this month and will be sent out to Willow Springs on their bill. Posted the link on website as well as the sign out front.
* Paul will submit to the EPA that the Water Quality was given to all customer
* Scada – Main controls were replaced

**Customer/Community Matters**

1. Letter from Diane Michelini, 8415 Provence requesting a reduction on her water bill.

Reduction Amount: $23.22

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

Report from WRDR – Audit is still not completed.

When WRDR gave them the final numbers, the audit had to be redone

Added penalties to our budget as a GL. Will be easy to see how many penalties we refunded.

**Personnel**

**Old Business**

* Present any Old Business

 **New Business**

* 2025 Project for Willow Springs hopefully will be East Ravine (Forest to Forest)

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­\_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­­Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: ­­­­Pastorino that the Commission adjourns the Board Meeting of June 6, 2024, at 10:40a.m.

Second by: Mannella

Roll Call Vote: 2/0

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Commissioner Chairman

Recorded by:

Tabatha Sutera