Board Meeting

January 23, 2025 @ 9:30am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of January 23, 2025, to order at 9:31am

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Joe McKenna – Valdes Engineering – Director of Utilities

Brandon Bell – Valdes Engineering

Tabatha Sutera - Secretary

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| COMMISSIONERSmary jane mannellaGEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOADjUSTICE, IL 60458-1196PHONE: 708-458-7010WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Valdes Engineering will update the electrical and outdated issues with our lower pump house and our north side of the building mold issue due to HVAC issues, proposals still must be approved by our attorney

* Lower Pump House: Control system is outdated; the system was installed in the 60’s. There are no issues currently, trying to stay ahead of any issues as the system and parts are hard to find. Re powering pump house and panels, wiring all the electrical. A report will be given on mechanical structural and electrical with all the costs associated.
* North Side of Building: Mold issue related to the HVAC system, they will identify and solve the issue. The whole system will be evaluated as to why there is too much moisture. A report will be given on the issue, the remedy and all costs associated.

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on December 5, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from December 3, 2024 – January 20, 2025 - $1,843,874.37

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Budget – right on track
2. Cash in Banks, All Accounts November and December 2024
3. Justice and Willow Springs Collections

**Commissioner Report**

1. Letter from the Justice Park District requesting a donation for upcoming events they will be holding for the community.

Donation Amount: $1000.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote:2/0

1. Discussion and possible action related to Chief Trailer Park inadequate fire suppression within their community

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

* Chief Trailer Park must establish proper fire protection

**Engineer’s Report**

1. Discussion and approval of final payout in the amount of $179,224.78 to Village of Justice for the 81st Street Improvement project

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Update on 79th Court
	* + The project is completed. $72,990.30 to Gerardi Sewer will be approved at March meeting.
2. Status Progress on East Ravine
* Survey work is completed boring and televising
* The street is narrow, directional drill water mains, tunnel under tree roots without disturbing them.
* Drawings are 40% done
* Hope to start bidding at the end of March
1. Discussion and approval to purchase a 20” Gate Valve from Benchmark along with mega lugs, gaskets and bolts from Core and Main in the amount of $23,475 for the canal.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

2 crossing, 1 was damaged – Gate Valve at the intact crossing did not close all the way. The valves were constructed with a straight flange, with no leeway on flex. Walsh agreed that if JWSWC purchased a new valve they would install.

1. Discussion and approval of recommendation to bill the Village of Justice in the amount of $44,000 for 79th Court sewer repairs.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Legal**

**Executive Directors Report**

1. 2024 Water system leak survey
* 7 leaks - 4 repaired
* A+ rating
1. 2024 Hydrant and Valve inspection report summary
	* 900 Hydrants were tested
	* 457 – No issues detected
	* 439 – some issues (could be as small as a chain is not on the hydrant)
	* 46 – did not test well, currently working on the issues
	* A- rating
	* All large meters tested – no issues found
2. Discussion and approval on Lower Pump House Rehabilitation Study Proposal in the amount of $58,200 from Valdes Architecture & Engineering upon staff evaluation of the proposal and legal approval.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Discussion and approval of HVAC Evaluation Study Proposal in the amount $16,900 for the operations office from Valdes Architecture & Engineering upon staff evaluation of the proposal and legal approval.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Operator – Field Report – Paul Gal**

* New Valve will be installed
* The Valve was isolated, chlorination and sampling were completed
* Water was restored to MWRD
* New main north side to south side of canal
* EPA
* Feilding emergency calls as need
* EPA – required to sample for PFA’s, - New kits will be delivered and sampling will begin

**Customer/Community Matters**

1. Appeal Letter from Patricia Kirst, 7224 Cork requesting a reduction on her water bill.

Reduction Amount: $328.02

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Michelle Radwanski, 7347 S 86th Avenue requesting a reduction on her water bill.

Reduction Amount: $322.92

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Thomas Pena, 7900 South 86th Court requesting a reduction on his water bill.

Reduction Amount: $132.40

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Dawidowicz, 7913 South 83rd Ct requesting a reduction on his water bill.

Reduction Amount: $0.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from John Lejsek, 8320 Chelsea requesting a reduction on his water bill.

Reduction Amount: $0.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Robert Lee, 11025 80th Place requesting a reduction on his water bill.

Reduction Amount:

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Margaret Koehler, 7817 Garden requesting a reduction on her water bill.

Reduction Amount:

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Personnel**

1. Motion to accept notice of retirement for Theresa Reed as of March 10, 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Old Business**

* Present any Old Business

 **New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­\_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Pastorino that the Commission adjourns the Board Meeting of January 23, 2024 at 10:35am

Second by: Mannella

Roll Call Vote: 2/0

Recorded by Tabatha Sutera