Board Meeting

February 22, 2024, at 9:30 a.m.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of February 22, 2024, to order at 9:33 a.m.

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer

Mary Lancaster - Accountant

Tabatha Sutera – Recording Secretary

Absent from roll call:

Mike Porfirio - Commissioner

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| COMMISSIONERS  mary jane mannella  GEORGE PASTORINO  mike porfirio | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOAD  jUSTICE, IL 60458-1196  PHONE: 708-458-7010  WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/1

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/1

**Minutes**

Approval of board meeting minutes on January 25, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

**Financial**

1. Paid Invoices from January 23, 2024 -February 20, 2024 - $855,816.05

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

1. Cash in Banks All Accounts January 2024

Fifth Third account – we will close and transfer the money to Byline.

Old National Bank – about a week before will get rates and choose the best one.

**Commissioner Report**

1. Letter from School District 109 requesting a donation for the 3rd annual Back to School Bash.

Donation Amount: $250.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

1. Resignation letter from Commissioner Mike Porfirio

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

**Engineers Report**

1. Update on all unopened projects.

* Village of Justice – Marion Drive, contractor is ready. We must post a notice 14 days in advance due to the EPA requirements for the lead service notification, we do not have any lead in our lines, but it is a requirement that we must follow. The contractor can build the new main but cannot connect to the old main. The system cannot be disturbed until the notice is posted for 14 days and residents are aware.
* Village of Justice - 81st Street – this is in the design stage. They are hoping to get this started next year.
* Village of Justice – 75th Street – this is in the design stage.

**Legal**

**Executive Directors Report**

1. Update on Chief Trailer Park

* Submitted the proposal for them to perform their hydraulic testing.
* Email from Jack – he is requested pressure and flow testing from our source.
* Will set up another meeting.

1. Update on Fraud

* The state is looking for a plea deal.
* Will have to pay restitution.
* Charged with felony, fraud, and bank wiring misdemeanor.

**Customer/Community Matters**

1. Letter from Hanna Godlewska, 7426 Maple Drive Justice, requesting a reduction on her water bill.

Reduction Amount: $126.10

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

1. Letter from Dawn Nelson, 111 Willow Creek Lane Willow Springs, requesting a reduction on her water bill.

Reduction Amount: $239.59

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

1. Letter from Adam Lisowski, 8285 Archer Avenue Willow Springs, requesting a reduction on his water bill.

Reduction Amount: $374.50

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

1. Letter from Chris Smith, 7246 Maple Drive Justice, requesting a reduction on his water bill.

Reduction Amount: $126.10

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/1

**Personnel**

**Old Business**

* Present any Old Business

**New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­\_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/1

Motion by: Mannella that the Commission adjourns the Board Meeting of February 22, 2024, at 10:08 a.m.

Second by: Pastorino

Roll Call Vote: 2/1

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Commission Chair

Mary Jane Mannella

Recorded by:

Tabatha Sutera