Board Meeting

December 5, 2024 @ 11:00 am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of December 5,2024, to order at

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Tabatha Sutera - Secretary

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| COMMISSIONERSmary jane mannellaGEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOADjUSTICE, IL 60458-1196PHONE: 708-458-7010WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on October 25, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

Approval of Budget meeting on August 22, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from October 22,2024 – December 2, 2024 - $1,105,660.57

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Budget Report
* 93% of estimated income
* No line items are over
* 84% of expenses
1. Cash in Banks, All Accounts October 2024
2. Justice Collections

**Commissioner Report**

1. Letter from the Village of Willow Springs requesting a registration fee for their annual trim tree that will benefit Willow Springs Parks and Recreation Commission

Donation Amount: $100.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Approval of regular board meeting dates for 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Approval of Holiday Schedule for 2025

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Christmas bonuses in the amount of $350.00 for all Employees

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Engineer’s Report**

1. Approval on payout #2 to Gerardi Sewer and Company for the 79th Court Project

Approval amount: $341,126.19.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Update on Cook County /Cork Avenue Project
* Moving forward
1. Update on East Ravine progress
* Topographic survey is completed
* will start layout soon
1. Update on canal repair
* The HPD line pipe will be pushed through the old pipe, will put grout in the old pipe stays in place, 16-inch crossings, plenty capacity for Willow Springs side.
* It should be completed by the end of the year, if there are no issues with installation.
* Walsh admitted the fault and assumed all responsibility to getting the pipe fixed correctly.
1. Update on 81st Street water main project
* Our work has been completed this is a Village run program.
1. 79th Street– Not a hotel anymore, this will be a Quik trip, they will take on the responsibility to pay us back after the work is complete, tentative talks as of now.
2. Met with the VOJ staff to share joint costs on projects. Will sit down with the VOWS and have the same conversation.

**Legal**

1. Approval of ordinance 24-1, establishing liability for the maintenance and repair of service lines for the Justice-Willow Springs Commission.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Executive Directors Report**

1. Health insurance renewal with Blue Cross Blue Shield

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Operator – Field Report**

**CANAL:**

* 16 inch pipe is fused together waiting for spacer
* Chlorination and samples will be taken – we will do the entire site
* 79th is coming to an end – all valves and bbox were inspected and will wrap up the final small things in the spring

**EPA**

* Copper samples have changed from 30 samples to 60 samples in Illinois
* Submitted a site plan to the EPA.
* Coming through the foundation into all homes we have absolutely no lead in our lines

**Customer/Community Matters**

1. Appeal Letter from Susan Miller, 8814 West 84th Place regarding alleged illegal water turn on and possible tampering fee that will be added to the water bill.
* The board agreed that the fee will stay on the account and rejected the letter.
* Ravinia Realty will be responsible for paying the tampering fee that was assessed on their account.

~~Reduction Amount:~~

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

1. Letter from Irena Strzelczyk, 8341 South 79th Court regarding lawn restoration from the 79th Court Water Main Improvement
* This property is on the punch list when the weather breaks and will be restored when we go back in the spring.

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

**Personnel**

**Old Business**

**Chief Trailer Park**

Flow tested

Bagged hydrants

Fox Valley went back to the property and retested all hydrants

Our own pressure testing we found unacceptable flow on multiple hydrants

7 of the 14 hydrants are bagged

Meeting on Wednesday in collaboration with the Village of Justice and Roberts Park Fire Department

 **New Business**

* The Village Christmas Trees at both Villages look great!

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: \_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella that the Commission adjourns the Board Meeting of December 5, 2024, at 11:50

Second by: Pastorino

Roll Call Vote: 2/0