Board Meeting

August 22, 2024 @ 10:30 am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of August 22,2024, to order at 10: 41am

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

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| COMMISSIONERSmary jane mannellaGEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOADjUSTICE, IL 60458-1196PHONE: 708-458-7010WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on July 19, 2024

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from July 19, 2024 - August 20, 2024 - $ 608,732.31

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Cash in Banks All Accounts July 2024
* October the bond is up
* Wait 10 days prior to seeking interest rates
1. Willow Springs and Commercial Collections

**Commissioner Report**

1. Approval of Audit prepared by Lauterbach & Amen for fiscal year 2023.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Letter from the Argo-Summit, Bridgeview and Justice Lions club requesting a donation for their 3rd annual Oktoberfest that will take place on September 14, 2024.

Donation Amount: $500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Engineers Report**

1. Discussion and possible approval of current projects
* In construction on 79th court and 81st
* 81st 12” larger size upgrading valves
* Both contractors compliant with bonds and insurance

**Chief Trailer Park**

* Meeting with Village, Chief Trailer Park and Novotny Engineering with improvement plan
* Recognizing system needs work
* Fire Department requested fire loops
* Cost was not discussed; they need to put out to bid
* Will submit plans to Village of Justice and they will let JWSWC know
* Chief is positive on improvements

79th Court should be completed by October

81st Street should be completed by November

**Legal**

1. Approval of Intergovernmental agreement between the Justice-Willow Springs Water Commission and the Village of Justice for watermain improvements as part of the Justice 81st Street improvement project

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Discussion and possible approval of contract presented between Valdes Engineering Company and Justice Willow Springs Water Commission for engineering permit review services.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Discussion and possible action for a letter sent by Lambert Worldwide regarding courtesy request of Simarjit Bhalla.

The board approved for the address to be removed, not the name. March 24, 2022, meeting minutes and agenda to removed address for Mrs. Bhalla

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Executive Directors Report**

1. Discussion and Approval of invoice submitted by the Village of Justice for payment of 81st watermain improvement per the IGA in the amount of $517,671.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

Moving forward we will set a meeting up for future Village and JWSWC projects.

1. Discussion and possible approval to change monthly utility vendors method of payment due to the fees we accrue with paying the bills monthly

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

1. Update on Willow Fest and Justice Car Show
2. Discussion and approval of seasonal employees’ employment and compensation as needed

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Update on Chief Trailer Park
2. Discussion regarding drone GIS project by 9 Line Aerial Media, LLC

**Operator – Field Report**

* 1 watermain break
* Lead Copper samples complete
* The system is lacking lead and that is what we want to see.
* 79th Court and 81st Street project is going great.
* Mike and Noah from Mackie will be on both jobs daily
* Summer help was great this year. They were refreshing to have at the Water Commission.

**Customer/Community Matters**

1. Appeal Letter from Aicha Lamkadmi, 8651 West 71st Street requesting a reduction on his water bill.

Reduction Amount: $118.65

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Samantha Dobson, 7735 Cronin requesting a reduction on her water bill.

Reduction Amount: $205.66

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Ayham Alagha, 7651 Parkview requesting a reduction on his water bill.

Reduction Amount: $87.01

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Fakhry Nakira, owner of JJ Fish, 8515 88th Ave is requesting a reduction on his water bill.

~~Reduction Amount:~~

~~Motion by:~~

~~Second by:~~

~~Roll Call Vote:~~

Will be tabled to give the tenant a chance to fill out the paperwork properly.

**Personnel**

**Old Business**

 **New Business**

* 88th Ave – meeting happened yesterday and will best taring very soon – to be completed by October
* 81st to Archer will be completed by February 2025.

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­\_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: ­­­­­­Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Pastorino that the Commission adjourns the Board Meeting of August 22, 2024, at 11:34am.

Second by: Mannella

Roll Call Vote: 2/0