Board Meeting

April 24, 2025 @ 9:30am.

7000 Archer Road Justice, IL 60458

Teleconference Line 978-990-5007, Enter access code 718309.

**MEETING MINUTES**

Commission Chairman Mary Jane Mannella called the Meeting of April 24, 2025, to order at 9:32AM

**Roll Call**

Present were the following:

Mary Jane Mannella - Commission Chairman

George Pastorino - Commissioner Treasurer

Colleen Kelly - Commission Executive Director

Mike Cainkar – Attorney

Steve Kaminski – Engineer - Mackie

Paul Gal – Water Operator for JWSWC

Tabatha Sutera - Secretary

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| COMMISSIONERSmary jane mannellaGEORGE PASTORINO | A picture containing graphical user interface  Description automatically generated | 7000 sOUTH aRCHER rOADjUSTICE, IL 60458-1196PHONE: 708-458-7010WWW.JWSWC.ORG |

**Public Comment**

Motion by: Mannella to open the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Mannella to close the floor for public comment.

Second by: Pastorino

Roll Call Vote: 2/0

**Minutes**

Approval of board meeting minutes on March 27, 2025

Motion by: Mannella

Second by; Pastorino

Roll Call Vote: 2/0

**Financial**

1. Paid Invoices from March 24, 2025- April 21, 2025 - $710,135.86

Motion by: Mannella

Second by: Pastorino

Roll Call Vote:2/0

1. Cash in Banks, All Accounts March 2025
2. Renewal of CD from Republic Bank, renewed at 3.80% for 12 months.
3. Capital Improvement Project Budget discussion
4. Willow Springs Collections

**Commissioner Report**

**Engineer’s Report**

1. Final Payment on the Intergovernmental agreement between the Village of Justice and JWSWC for the Marion Drive Project in the amount of $87,004.13

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Marion Drive is completed
1. Approval of final payment on Charleton Project in the amount of $94,904.81 to Unique Plumbing

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Specs were unclear on valve and valve vault
* Limited exaction in the pavement to just the water main trench – paving demo at the end to minimize disruptions for the residents.
* Contingent to Unique agreeing that this would be the final payment
1. Update on East Ravine bidding schedule, Easements are still in process, all permits are in hand

~~Motion by:~~

~~Second by~~

~~Roll Call Vote:~~

No Vote Needed on Item

* May 9, 2025, is the deadline for bids
* Reimbursement from the Village of Willow for the binder course
1. Discussion and possible approval on 79th Street 20” loop link at QuikTrip.

~~Motion by:~~

~~Second by~~

~~Roll Call Vote:~~

No Vote Needed on Item

* Will go out to bid in about a month
* Acquiring land rights to build secondary 20” water main
* Agree once the contractor has been selected and performance bond presented reimbursement is being talked about.
* Cost of easements
1. IDNR still has not provided LMO-2 reporting forms for 2024.   We are done with the math, and results were compliant but can’t submit until they provide the updated forms.
* Forms that are sent to us and numbers are plugged into the form-still waiting on that form from IDNR
1. Discussion and approval on partial release retainer for Geradi Sewer and Water Company for 79th Court Water Main in the amount of $121,699.34.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Line items associated with landscaping are not released.

**Legal**

1. Notification was sent to the City of Hickory Hills on rate increase effective June 1, 2025, regarding City of Chicago annual rate increase.
2. Approval of Intergovernmental agreement between the Lyons Township and Justice-Willow Springs Water Commission for the Summer Employment Work Program.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Chief Trailer Park
* No progress or update from the Village concerning Chief Trailer Park
* Trench will have to dug up, nothing to do with the Water Commission.

**Executive Directors Report**

1. Notification was sent to Sterling Estates regarding water storage agreement request
2. Discussion of rate change for JWSWC due to Chicago annual rate increase per ordinance on June 1, 2025.
* The new increase will go into effect as of June 1, 2025.
1. Discussion and approval to authorize Valdes Engineering to release bid for HVAC project.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Valdes to prepare, release, and oversee the project
1. Discussions and possible approval of the change order for the HVAC project from Valdes Engineering in the amount of $5,600

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Discussion of Cook County Tap leak assistance program.
* Posted on the back of water bills seems well received.

**Operator – Field Report**

1. Willow Springs meter pit project
* Monday the system was split.
1. Discussion and possible approval from Valdes Enginnering of Lower-Level Pump Station Rehabilitation Project and cost estimate to not exceed $150,000 for the design phase

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Pumps electrical system plumbing and valves
* Components are at the end of life
* Could pose a reliability risk/safety concern
* Reworking all electrical
* Mapping and inspection with everything that is up there
* Preliminary stage – identified what needed to go and what needs to be replaced
* Replace 1 - 1500 pump and add a new 1500 pump
* 3 VFDs for them to work together
* Lower pump station will have the ability to act independently
* Engineering is included in cost.
* Proposal will be provided for approval.
1. Update of main pump station pump drive replacement.
* Both VFD’s were replaced
* Allow you to maintain in an optimal range
1. Update of Cook Country Cork/Archer Avenue project.
* Tying into 88th main, followed by pressure testing and chlorinate
* The hydrant in front of Damar will have to be moved back
1. Discussion and approval pending attorney review of SCADA/Pump Control program from Metropolitan Industries in the amount of $19,656.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

* Company was sold to Gasdvoa
* Gasdova has not been 100% reliable
* Metropolitan Water is a cloud-based program
* Secured on Amazon servers and does not touch the public internet – military grad encryption
* Same capabilities just moving to the cloud
* Data is always available to us.
* Software that monitors and communities with our meter pits,
* Adjust speed and gallons and responsive is quick
* 24/7 365 availability
1. Update on Canal Repair Burr Ridge invoice
* Burr Ride fed all North Willow when the canal transmission was damaged
* Will review all data

**Customer/Community Matters**

1. Discussion and approval of tampering fee for 8005 Fawn Trail

Tampering Fee: $1500.00

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Sophia Magiera, 7358 Cork Avenue requesting a reduction on her water bill.

Reduction Amount: $118.65

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Jeffrey Allen, 7158 Blackstone requesting a reduction on his water bill.

Reduction Amount: $142.38

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Appeal Letter from Greg Koenig, 8033 South 86th Ave requesting a reduction on his water bill.

Reduction Amount: $102.83

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

1. Discussion of Cintas, 8201 Cork Ave Justice regarding account billing and usage.
* The amount of water they use, wondering if we can offer a different rate to them due to their water usage.

**Personnel**

1. Discussion and approval of the cost of a 5% raises for all employees.

Motion by: Mannella

Second by: Pastorino

Roll Call Vote: 2/0

**Old Business**

* Present any Old Business

 **New Business**

* Present / Consider any New Business

**Closed Session**

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: \_\_\_\_\_\_\_\_\_\_ that the Commission suspends the regular meeting and enters a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: Mannella that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted.

Second by: Pastorino

Roll Call Vote: 2/0

Motion by: Pastorino that the Commission adjourns the Board Meeting of April 24, 2025, at 10:32am

Second by: Mannella

Roll Call Vote: 2/0