

COMMISSIONERS
Mike Porfiro
Mary Jane Mannella
George Pastorino



7000 S. Archer Road
Justice, Illinois 60458-1196
Phone: 708-458-7010
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Agenda for the Regular Board Meeting of March 24, 2022

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order at 9:30 AM

Roll Call

PUBLIC COMMENT

Motion by: _____ to open the floor for public comment

Second by:

Roll Call Vote:

Motion by: _____ to close the floor for public comment

Second by: _____

Roll Call Vote:

MINUTES

Motion by: _____ that the Minutes of February 24, 2022 be accepted as written

Second by: _____

Roll Call Vote:

- The Closed Session Minutes to be discussed in Closed Session

Motion by: _____ to Release the Closed Session Minutes of February 9 and February 25, 2021 for Public Examination

Second by: _____

Roll Call Vote:

FINANCIAL

1) Paid Invoices paid from February 19, 2022 to March 21, 2022

Motion by: _____ to approve the invoices paid from February 19, 2022 to March 21, 2022 for the amount of \$676,659.86

Second by: _____

Roll Call Vote:

2) Cash in Banks All Accounts March 2022

File: Cash in Bank

3) February 2022 Budget

File: 2022 Budget

4) 2022 Collection Summary for Justice

File: Collections

COMMISSIONER'S REPORT

LEGAL

5) Request for Proposal-Auditing Services Justice-Willow Springs Water Commission

6) Request for Statements of Interest and Qualifications-Engineering Services Justice-Willow Springs Water Commission

7) Request for Statements of Interest and Qualifications-Accounting Services Justice-Willow Springs Water Commission

EXECUTIVE DIRECTOR'S REPORT

Board Discussion and Possible Action on the Following:

- Software Service Agreement

8) Software Service Agreement between Bellefeuil, Szur & Associates, Inc. (BSA) and the Justice-Willow Springs Water Commission

Motion by: _____ to approve the Software Service Agreement between BSA and the Justice-Willow Springs Water Commission in the amount of \$90,785.00

Second by: _____

Roll Call Vote:

9) Information from Everbridge Inc. to the Commission

Re: Everbridge Mass Notification – Base

File: Everbridge, Inc.

10) Quote dated March 18, 2022 from Everbridge, Inc. to Director Colleen Kelly

Re: Mass Notification Base

Motion by: _____ to accept Everbridge, Inc. Quote for Mass Notification Base for the amount of \$9,126.00 for the first (1st) year and \$8,450.00 for the following two (2) years'

Second by: _____

Roll Call Vote:

11) Letter dated March 11, 2022 from KLM Engineering , Inc. to Director Colleen Kelly

Re: KLM Project No: 4307-21

Description: 1MG Hydropillar (High Tank)

Contractor: Era-Valdivia contractors, Inc

File: KLM Engineering / High Tank Repair - Maintenance

12) Letter dated February 25, 2022 from Andrea Cheng, City of Chicago to Director Colleen Kelly

Re: 2022 Water Rates

File: City of Chicago

- Hickory Hills Rate Increase
- Meter Change Project Update
- Garden Lane Project Update
- Structure Engineer Evaluation by Mackie Consultants
- Website Update
- Tollway Project Update
- Property Damage to Willow Yard Fence on March 7th

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

13) Letter dated February 17, 2022 from Judith Meissner, 806 Cedar, Willow Springs to the Commissioners

Re: Water Bill Reduction

File: Customer Account

14) E-Mail dated February 18, 2022 from Joe Piscioti, 8303 Tudor Circle, Willow Springs to the Commissioners

Re: Water Bill Reduction

File: Customer Account

15) Letter received February 24, 2022 from Nancy Ekkert, 8602 W. 72nd St., Justice to the Commissioners

Re: Water Bill Reduction

File: Customer Account

16) Letter from Simarjit Bhalla, 7424 Terrace Drive, Justice to the Commissioners

Re: Water Bill Reduction

File: Customer Account

17) Letter from Todd Allen, 7154-1/2 Blackstone, Justice to the Commissioners

Re: Water Bill Reduction

File: Customer Account

18) E-mail dated March 14, 2022 from Dee Hicks, Jen's Guesthouse 8989 S. Archer, to Director Colleen Kelly

Re: Water Bill Reduction

File: Customer Account

19) E-mail dated March 21, 2022 from Harry Vardolas, 1359 Prospect, Willow Springs to the Commissioners

Re: Water Bill Reduction

File: Customer Account

PERSONNEL MATTERS

OLD BUSINESS

- Present any Old Business

NEW BUSINESS

- Present / Consider any New Business

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enter into a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: _____

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Board Meeting of March 24, 2022

Second by: _____

Roll Call Vote: