

COMMISSIONERS
Mike Porfiro
Mary Jane Mannella
George Pastorino



7000 S. Archer Road
Justice, Illinois 60458-1196
Phone: 708-458-7010
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Agenda for the Regular Board Meeting of January 27, 2022

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order at 9:30 AM

Roll Call

PUBLIC COMMENT

Motion by: _____ to open the floor for public comment

Second by:
Roll Call Vote:

Motion by: _____ to close the floor for public comment

Second by: _____
Roll Call Vote:

MINUTES

Motion by: _____ that the Minutes of December 2, 2021 be accepted as written

Second by: _____
Roll Call Vote:

FINANCIAL

1) Invoice dated 12/31/21 from Calumet City Plumbing to the Commission

Re: Meter Replacement Program
Payment \$307,965.49

Payment made January 12, 2022 for the amount of \$307,965.49 Check 25366

Motion by: _____ to pay Calumet City's invoice for the amount of \$307,965.49 for the Meter Replacement Program

Second by: _____
Roll Call Vote:

2) Paid Invoices paid from November 25, 2021 to January 20, 2022

Motion by: _____ to approve the invoices paid from November 25, 2021 January 20, 2022 in the amount of \$577,825.22

Second by: _____
Roll Call Vote:

3) Cash in Banks All Accounts December 2021

File: Cash in Bank

4) Fifth Third Securities Bond Portfolio Analysis dated January 25, 2022 for the Justice-Willow Springs Water Commission

File: Fifth Third Securities

5) December 2021 Budget Comparison

File: Budget Comparison

6) Collections for Willow Springs December 2021

File: Collections

7) Collections for Justice December 2021

File: Collections

8) 2021 Collection Summary

File: Collections

COMMISSIONER'S REPORT

- Update on the Meter Program

Board Discussion and Possible Action on the Following:

9) Letter dated January 2, 2022 from David Stopka , 113 Rachel, Willow Springs to the Commissioners

Re: Smart Meter Refusal

File: Customer Account

10) E-mail dated from Directors Colleen H. Kelly to the Commissioners

Re: Residents Refusing Smart Meters

File: Customer's Accounts / Smart Meter Refusal

11) 2022 Regular Meeting Schedule

ENGINEERING

12) Letter dated January 21, 2022 from John Hoefflerle, Hoefflerle – Butler Engineering to the Commissioners

Re: Contractor's Payout #3
Vinewood Avenue Water Main Replacement

Motion by: _____ to approve Payout #3 for the amount of \$629,544.76 upon recommendation by Commission Engineer John Hoefflerle and Director Colleen H. Kelly to Mauro Sewer Construction for the Vinewood Avenue Water Main Replacement Project

Second by: _____
Roll Call Voter:

LEGAL

13) Contract dated November 23, 2021 from KLM Engineering to the Commission

Re: Cleaning, Repairing, and Paint of the
1,000,000 High Tank

Motion by: _____ to approve the Contract Agreement between KLM Engineering and the Justice-Willow Springs Water Commission for the Estimated Cost of \$1,114,125.00

Second by: _____
Roll Call Vote:

14) ORDINANCE NO. 22-1

ORDINANCE AMENDING ARTICLE V. EMPLOYEE BENEFITS SECTION 5.2, HOLIDAYS, OF THE PERSONNEL POLICY MANUAL OF THE JUSTICE-WILLOW SPRINGS WATER COMMISSION

Motion by: _____ to Approve Ordinance No. 22-1 Ordinance Amending Article V. Employee Benefits Section 5.2, Holidays, of the Personnel Policy Manual of the Justice-Willow Springs Water Commission

Second by: _____
Roll Call Vote:

15) INTERGOVERNMENTAL AGREEMENT BETWEEN THE JUSTICE-WILLOW SPRINGS WATER COMMISSION AND THE VILLAGE OF INDIAN HEAD PARK

Motion by: _____ to accept the Intergovernmental Agreement between to Justice-Willow Springs Water Commission and the Village of Indian Head Park

Second by: _____

Roll Call Vote:

EXECUTIVE DIRECTOR'S REPORT

Board Discussion and Possible action on the following:

16) Proposal dated December 1, 2021 from ECF Data LLC to the Commission

Re: Website Implementation

Motion by: _____ to accept the Proposal from ECF Data LLC for the Commission's Website Implementation and Deployment Services SOW for the estimated cost of \$11,900.00

Second by: _____

Roll Call Vote:

17) Letter dated January 21, 2022 from Rocco Zuccherro, Chief Planning Officer, Central Tri-State Tollway to the Commission

Re: Central Tri-State Interconnect
Bid Tabulation

File: Central Tri-State Inter-connect

18) Letter dated December 6, 2021 from Randy Lusk, M.E. Simpson to Director Colleen Kelly

Re: Report for a Water Distribution System
Leak Survey

File: M.E. Simpson / System Leak Detection

19) Letter dated December 7, 2021 to Director Kelly and Commissioners from Christopher Getty, Supervisor Township of Lyons

Re: Thank you

File: Township of Lyons

Updates on the following:

- F.H. Paschen Hydrant / Water Break Fine
- Budget Special Meeting
- Future Projects

- Pre-Con Meeting for High Tank

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

20) Letter from the Fraternal Order of Police – Justice Lodge 65 to the Commission

Re: 2021 Fundraiser Donation

Motion by: _____ to donate \$ _____ to the Fraternal Order of Police – Justice Lodge 65 for their 2021 Fundraiser

Second by: _____

Roll Call Vote:

PERSONNEL MATTERS

OLD BUSINESS

- Present any Old Business

NEW BUSINESS

- Present / Consider any New Business

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enter into a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: _____

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Board Meeting of January 27, 2022

Second by: _____

Roll Call Vote: