

COMMISSIONERS
Mike Porfirio
Mary Jane Mannella
George Pastorino



7000 S. Archer Road
Justice, Illinois 60458-1196
Phone: 708-458-7010
www.jswc.org

Agenda for the Regular Board Meeting of April 28, 2022

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order at 9:30 AM

Roll Call

PUBLIC COMMENT

Motion by: _____ to open the floor for public comment

Second by: _____

Roll Call Vote:

Motion by: _____ to close the floor for public comment

Second by: _____

Roll Call Vote:

MINUTES

Motion by: _____ that the Minutes of March 22, 2022 be accepted as written

Second by: _____

Roll Call Vote:

FINANCIAL

1) Paid Invoices paid from March 21, 2022 to April 22, 2022

Motion by: _____ to approve the invoices paid from March 22, 2022 to April 22, 2022 for the amount of \$1,431,604.83

Second by: _____

Roll Call Vote:

2) Cash in Banks All Accounts March 2022

File: Cash in Bank

3) March 2022 Budget

File: 2022 Budget

4) 2022 Collection Summary for Willow Springs

File: Collections

2021 AUDIT

5) Review of the SAS 114 Letter from Lauterbach & Amen, LLP to the Board of Commissioners

Re: 2021 Audit

File: 2021 Audit

6) Review of the Management Letter from Lauterbach & Amen, LLP to the Board of Commissioners

Re: 2021 Audit

File: 2021 Audit

COMMISSIONER'S REPORT

ENGINEER'S REPORT

7) Letter dated April 25, 2022 from John Hoefflerle, Hoefflerle – Butler Engineering to the Commissioners

Re: Contractor's Payout #4 and Final
Vinewood Avenue Water Main Replacement

Motion by: _____ to approve Payout #4 and Final for the amount of \$155,069.41 upon recommendation by Commission Engineer John Hoefflerle and Director Colleen H. Kelly to Mauro Sewer Construction for the Vinewood Avenue Water Main Replacement Project

Second by: _____

Roll Call Voter:

- Garden Lane Update
- Building Structure and Aesthetics Update

8) Major Capital Assets Inventory Outline

9) Letter dated April 27, 2022 from Steve Kaminski, Senior Project Manager, Mackie Consultants to Director Colleen Kelly

Re: Justice-Willow Springs Water Commission
Old Pump House Renovations – Phase 1

Motion by: _____ to approve Mackie Consultants Integrity Evaluation - Old Pump House Renovations – Phase 1 for the amount of \$8,470.00

Second by: _____
Roll Call Vote:

LEGAL

10) Publication dated March 31, 2022 Request for Statements of Interest and Qualifications-Accounting Services Justice-Willow Springs Water Commission

File: Accounting RFQ

EXECUTIVE DIRECTOR'S REPORT

- Board Discussion and Possible Action on the Following:

11) Letter dated April 8, 2022 from Scott J. Kriese, Project Supervisor, KLM Engineering, Inc. to Director Colleen Kelly

Re: Pay Request No. 1 for the Reconditioning of the
1,000,000 Gallon Elevated Reservoir (High Tank)
Located in Willow Springs, Illinois
KLM Project No. 4307-21

Motion by: _____ to approve Pay Request No. 1 to KLM Engineering, Inc. for the High Tank Recondition for the amount of \$380,950.00

Second by: _____
Roll Call Vote:

12) Letter dated March 28, 2022 from Director Colleen H. Kelly to the City of Hickory Hills

Re: Rate Increase

File: Hickory Hills

13) Water Rate Comparison 2022

File: 2022 Water Rate Comparison

14) Meter Change Program Update

15) Letter dated April 13, 2022 from Christopher Getty, Supervisor, Township of Lyons to the Commissioner

Re: Lyons Township Summer Employment Work Program

File: Lyons Township

16) INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWNSHIP OF LYONS ILLINOIS AND THE JUSTICE-WILLOW SPRINGS WATER COMMISSION PROGRAM PARTNER

Motion by: _____ to approve the INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWNSHIP OF LYONS ILLINOIS AND THE JUSTICE-WILLOW SPRINGS WATER COMMISSION PROGRAM PARTNER

Second by: _____
Roll Call Vote:

File: IGA

17) Draft of the INTERGOVERNMENTAL AGREEMENT BETWEEN THE ILLINOIS STATE TOLLWAY HIGHWAY AUTHORITY, THE VILLAGE OF BURR RIDGE, AND THE JUSTICE-WILLOW SPRINGS WATER COMMISSION

Motion by: _____ to approve the INTERGOVERNMENTAL AGREEMENT BETWEEN THE ILLINOIS STATE TOLLWAY HIGHWAY AUTHORITY, THE VILLAGE OF BURR RIDGE, AND THE JUSTICE-WILLOW SPRINGS WATER COMMISSION

Second by: _____
Roll Call Vote:

File: IGA

18) Letter dated April 19, 2022 from the Justice Chamber of Commerce to the Commission

Re: 2022 Justice Chamber of Commerce

Renewal and Rib Roast Donation

Motion by: _____ to renew Membership to the Justice Chamber of Commerce for the amount of \$75.00

Second by: _____
Roll Call Vote:

Motion by: _____ to donate \$ _____ to the Justice Chamber of Commerce Annual Rib Roast

Second by: _____
Roll Call Vote:

File: Justice of Commerce

19) Request from the Dominican Sisters (Rosary Hill) to the Commission

Re: Donation for Dominican Sisters
Helping Ukraine

Motion by: _____ to donate \$ _____ to the Dominican Sisters working in Ukraine

Second by: _____

Roll Call Vote:

File: Rosary Hills – Dominican Sisters

20) Letter from Ideal-Seal to the Commission

Re: Quote to Sealcoat Parking Lot

File: Parking Lot Sealcoating

21) Letter from South Suburban Water Works Association's to the Commission

Re: Annual Golf Outing
Hole Sponsorship Donation

Motion by: _____ for the Commission to Sponsor a Hole at the Annual South Suburban Water Work Association's Annual Golf Outing for \$110.00

Second by: _____

Roll Call Vote:

File: SSWWA

22) Letter from South Suburban Water Works Association's to the Commission

Re: Annual Golf Outing

Motion by: _____ for Commission Field Staff and Director to Attend the Annual South Suburban Water Works Association's Golf Outing

Second by:

Roll Call Vote:

File: SSWWA

CUSTOMER / COMMUNITY MATTERS

PERSONNEL MATTERS

OLD BUSINESS

- Present any Old Business

NEW BUSINESS

- Present / Consider any New Business

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enter into a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: _____

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Board Meeting of April 28, 2022

Second by: _____

Roll Call Vote: