

Minutes of
May 27, 2021

The Commission met in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There was also a teleconference 978-990-5007

Commission Chairman Mike Porfirio called the Meeting to Order at 9:34 AM

Present were the following:

Michael Porfirio	Commission Chairman
Mary Jane Mannella	Commission Treasurer
George Pastorino	Commissioner - Absent
Colleen Kelly	Commission Director
Michael Cainkar	Commission Attorney
John Hoefflerle	Commission Engineer
Penny Mulcahy	Recording Secretary / Clerk

PUBLIC COMMENT

Motion by: Porfirio to open the floor for public comment

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

- No Public Comment

Motion by: Porfirio to close the floor for public comment

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

MINUTES

Motion by: Porfirio that the Minutes of May 13, 2021, 12:00 pm Special Meeting be accepted as written and are awaiting the Minutes of the 1:00 pm Meeting from Calumet City Plumbing

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

FINANCIAL

1) 2021 April Budget

File: 2021 Budget

COMMISSIONER'S REPORT

- No Report

ENGINEERING

- Update on Water Main Projects

76th Place and Cronin Avenue

Engineer John Heofferle reported that the 76th Pl and Cronin Avenue water main replacement project passed the pressure test, Director Colleen H. Kelly the second (2nd) chlorination sample was taken and are currently waiting for the results. There is some sewer work to be done and the remaining water services should be complete with the next week, then the paving portion of the project will begin.

79th and 86th Avenue

Engineer John Heofferle reported that the Commission has completed their part of this project

88th Avenue (Tollway Project)

Engineer John Heofferle reported that the Tollway wants the Commission to relocate the water main and some hydrants on the northside, the issues on the southside remain and the Commission continues to work with the tollway to resolve the issues.

Vinewood Avenue Project

Engineer John Heofferle reported there was a bid opening on My 25th, he reported that he had received a call from the EPA the soil samples were submitted were contaminate. The only dump site in the area that takes the contaminated soil is in Joliet.

The bids do not include fees for the dumping of contaminated soil, IDOT also wants changes on the Archer crossing. After discussion it was decided to reject all the bids and re-bid the project.

Motion by: Porfirio to reject all the bids for the Vinewood Avenue Project Water Main Replacement Project and republish for bids based on the Engineer's recommendation due to soil contaminates and change of specs

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

EXECUTIVE DIRECTOR'S REPORT

2) Senior Rate

Executive Director Colleen H. Kelly reported that Tabatha had prepared a Senior Rate report. There are 858 people on the Senior Rate, 387 in Justice and 471 in Willow Springs. The senior rate could have two (2) tiers – tier one (1) would be for those seniors that have the senior freeze on their property taxes and tier two (2) could be for those seniors that have the age requirement but do not meet the senior freeze requirements. Tier two (2) the rate would be \$8.90 for each 1,000 gallons then \$10.10 for each 1,000 gallons after that. Further discussion was held, the Board decided to leave the current senior rate as is.

Director Kelly recommended implementing a yearly renewal for senior rate, it could coincide with the Villages vehicle sticker renewal.

Director Kelly reported the evaluation was done yesterday and it was reported back to her that the inside of the high tank was done in good shape. Upon doing some research it was found there was an issue with the high tank, it was brought up in a board meeting, fleetingly, in 2014 and nothing became of it. There is no cathodic protection in the high tank.

Director Kelly also reported the high tank will be drained, re-coat the inside, refill, chlorinate the water and put it back in service, she also requested to have it done in the fall or spring when there is a low demand for water.

She also reported the hydrant painting is going well the project should be complete very soon

The Board approve the evaluation of the high tank but not the proposal to prepare the specifications of the high tank the Commission Attorney and Engineer both looked at the proposal. The Board directed Colleen to sign the proposal ratified it at the June Board Meeting.

LEGAL

Commission Attorney Michal Cainkar reported that he had sent the FOIA response to the lawyer for the plaza on 88th Avenue, he will keep the Board updated.

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

3) E-mail read dated April 26, 2021, from Francisco Nunez, 1115 Vinewood Willow Springs, to Penny Mulcahy

Re: Water Dispute Appeal

Discussion was held and it was decided to give customer a credit for \$326.5, Mrs. Nunez will need to provide proof of residency in order to continue getting the senior rate.

Motion by: Porfirio to credit \$326.52 1115 Vinewood

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

File: Customer Account

Director Colleen H. Kelly reported that Tabatha is doing a good job on continuing to collect past due amounts

Colleen also reported that \$63.94 11030 German Church had to be written off due to previous owner did not pay final

Colleen reported there a two (2) summer kids working at the Commission through the Lyons Township Summer Work Program

PERSONNEL MATTERS

Director Colleen H. Kelly reported she has officially received the resignation of one (1) of the Commission's employees. She also reported that she had received a resume, he is a licensed operator, and it was her recommendation that the Commission hire him. Discussion was held and the Board agreed.

Motion by: Porfirio to direct the Director to offer Michael Kawalko the position of Water Operator not to exceed \$32.50 an hour effective approximately June 15th

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Manella

OLD BUSINESS

- No Old Business

NEW BUSINESS

- No New Business

CLOSED SESSION

- No Closed Session

Motion by: Porfirio that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

Motion by: Porfirio that the Commission adjourns the Regular Meeting of May 27, 2021

Second by: Mannella

Roll Call Vote: Ayes: Porfirio and Mannella

The Regular Meeting of May 27, 2021, ended at 10:32 AM

Mike Porfirio
Chairman

Prepared by:

Penny Mulcahy
Recording Secretary