

Minutes of
December 2, 2021

The Commission met in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There was also a teleconference line open

Commission Chairman Mike Porfirio called the combined Meeting of November 18th and December 16th to Order at 11:42 AM

Present were the following:

Michael Porfirio	Commission Chairman
Mary Jane Mannella	Commission Treasurer on Teleconference Line
George Pastorino	Commissioner
Colleen Kelly	Commission Director
Michael Cainkar	Commission Attorney
John Hoeffler	Commission Engineer
Penny Mulcahy	Recording Secretary/Clerk

PUBLIC COMMENT

Motion by: Porfirio to open the floor for public comment

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

There was no one in the audience or on the teleconference line

Motion by: Porfirio to close the floor for public comment

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

MINUTES

Motion by: Mannella that the Minutes October 28, 2021 be accepted as written

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

FINANCIAL

1) Invoice dated 10/31/21 from Calumet City Plumbing to the Commission

Re: Meter Replacement Program
Payment \$542,130.00

Payment made November 10, 2021 for the amount of \$542,130.00 Check 25085

Director Kelly reported that there have been 275 meters changed since November 8th and 426 appointments have been made. It has been estimated the meter replacement program should be completed by the end of February.

Motion by: Porfirio to pay Calumet City's invoice for the amount of \$542,130.00

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

2) Paid Invoices paid from October 22, 2021 to November 24, 2021

Director Kelly reported the invoice amount includes the Calumet City Plumbing Invoice and the \$407,000.00 to Mauro for the Vinewood Avenue Water Main Project.

Motion by: Mannella to approve the invoices paid from October 22, 2021 to November 24, 2021 in the amount of \$1,826,241.74

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

3) Cash in Banks All Accounts October 2021

File: Cash in Bank

4) CD Rates

The Board decided that the matured CD from First Midwest Bank be renewed at Byline Bank for a term of one (1) year at a APY of .35%

5) October 2021 Budget Comparison

File: Budget Comparison

6) Collections for Justice November 2021

File: Collections

COMMISSIONER'S REPORT

Board Discussion and Possible Action on the Following:

7) 2022 Regular Meeting Schedule

Commissioner Porfirio recommended that the Commission hold one (1) meeting at each Village. The 2022 Meeting Schedule will be finalized at the January 27, 2022 Board Meeting.

- 7841 Cronin Ave Update

Commissioner Porfirio reported that he, Director Kelly, and Attorney Cainkar had a hearing on November 22nd with Sylwia Kuser of 7841 Cronin Ave, Justice There was a possibility of meter tampering. Discussion was held and it was decided that if the customer allows a meter lock to be installed the Commission will remove the \$750.00 tampering fee, she will be liable to pay for the water that was used. Director Kelly suggested that M.E. Simpson install meter locks on the remainder of the meter installations then there will be no question if someone tampers with the meters, the Commissioners agreed.

Motion by: Porfirio contingent with agreement with the customer their meter will have a lock on it with no tampering fee an additional water bill of \$192.10.

Director Kelly stated if Ms. Kuser agrees she will have her sign an agreement

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

- Employee Bonus'

Motion by: Porfirio to give the employees a \$250.00 bonus

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

ENGINEERING

- Update on Water Main Projects

8) Letter read dated November 24, 2021 from John Hoefflerle, Hoefflerle – Butler Engineering to the Commissioners

Re: Contractor's Payout #2
Vinewood Avenue Water Main Replacement

Motion by: Porfirio to approve Payout #2 for the amount of \$358,956.78 upon recommendation by Commission Engineer John Hoefflerle and Director Colleen H. Kelly to Mauro Sewer Construction for the Vinewood Avenue Water Main Replacement Project

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

LEGAL

- No Report

EXECUTIVE DIRECTOR'S REPORT

Board Discussion and Possible Action on the Following:

8A) Letter read dated November 30, 2021 from Rocco Zuccherro, Chief Planning Officer, Central Tri-State Tollway to the Commission

Re : Interconnect with Burr Ridge

Director Kelly reported that through negotiations the Commission has received over \$2.3 million for infrastructure upgrades from the Tollway, at no cost to the Commission.

Director Kelly reported she had received a memo regarding the interconnect with Burr Ridge. The 36" Burr Ridge water main crosses with the Commission's 20" water main. She tried to get the tollway to pay for the interconnect, she was told the Commission would have to pay 25% of estimated cost \$792,000.00 it will cost the Commission \$167,500.00.

The tollway requested an approval of participation in this project and the Commission will contribute their portion. The Tollway will draw up the intergovernmental agreement.

Motion by: Mannella to approve the interconnect with Burr Ridge for the participatory amount of \$167,500.00 from the Commission

Second: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

- Meter Installation Update

Meter update was discussed under financial

Director Kelly reported the Commission participated on the Willow Springs Winer Fest and will also be decorating a tree at the Village of Justice

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

9) Letter read dated November 1, 2021 from Janet Cervantes, Special Event Coordinator, Village of Justice to the Commission

Re: 2021 Holiday Program Donation

Motion by: Pastorino to donate \$ 1,500.00 to the Village of Justice 2021 Holiday Program

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

File: Village of Justice

10) Letter read from Willow Springs Police Department to the Commission

Re: "Shop-With-A-Cop" Event

Motion by: Mannella to donate \$500.00 to the Willow Springs Police Department, Shop-With-A-Cop Event

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

File: Willow Springs P.D.

11) Letter read dated November 24, 2021 from Connie Dye, 8801 W. 84th St Unit A, Justice to the Commissioners

Re Bill Reduction

Motion by: Mannella to reduce Connie Dye's bill by \$300.00

Second by: Porfirio

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

File: Customers Account

PERSONNEL MATTERS

- No Personnel Matters

Director Kelly reported there is quite a bit of meters to break down. With the approval of the Commissioners, she had contacted the Township to find out if the Commission could have the summer workers come back. The Township does not have this program at this time of the year, Director Kelly stated there is enough in the budget to bring back Kokkinis and Toler to help break down meters.

OLD BUSINESS

- No Old Business

NEW BUSINESS

- No New Business

CLOSED SESSION

- No Closed Session

Motion by: Porfirio that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

Motion by: Porfirio that the Commission adjourns the Board Meeting of December 2, 2021

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

The Meeting of December 2, 2021 ended at 12:50 PM

Mike Porfirio
Chairman

Prepared by:

Penny Mulcahy
Recording Secretary