

Minutes of
April 22, 2021

The Commission met in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There was also a teleconference 978-990-5007 Enter access code 718308

Commission Chairman Mike Porfirio called the meeting to order at 9:39 AM

Michael Porfirio	Commission Chairman
Mary Jane Mannella	Commission Treasurer
George Pastorino	Commissioner
Colleen Kelly	Commission Director
Michael Cainkar	Commission Attorney
John Hoeffler	Commission Engineer
Penny R. Mulcahy	Recording Secretary/Clerk

PUBLIC COMMENT

Motion by: Porfirio to open the floor for public comment

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

No one in the audience or on the line

Motion by: Porfirio to close the floor for public comment

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

MINUTES

Motion by: Mannella that the Minutes March 25, 2021 be accepted as written

Second by: Porfirio

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

FINANCIAL

1) Invoices paid from March 18, 2021 to April 16, 2021

File: Invoices Paid

Motion by: Porfirio that all invoices paid for the amount of \$639,976.53

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

Director Colleen H. Kelly reported the Commission has received the Village of Justice payment and Keith has repaired all the leaks and fixed the hydrants that Simpson reported last year

2) Cash in Banks All Accounts for March

File: Cash in Bank

3) 2021 March Budget

File: 2021 Budget

COMMISSIONER'S REPORT

- No Report

ENGINEERING

- Update on Watermain Projects

Cronin Avenue Watermain Replacement Project

Engineer John Hoefflerle reported the water services between Frontage Road and 76th has begun and once that is complete the 76th Place watermain replacement will begin

Vinewood Avenue Watermain Replacement Project

Engineer John Hoefflerle reported the soil boring samples were sent in early April and to date he has not heard back. The permit for the EPA was submitted on April 13th and the IDOT permit was submitted on April 14th. He is anticipating the bids go out the 1st or 2nd week in May to be due on May 24th and May 27th for Board review

The Board directed Engineer John Hoefflerle to go out for bids for the Vinewood Avenue Project

79th Street and 86th Avenue

Engineer John Hoefflerle reported he is trying to coordinate with the contractor from the State for traffic control so Keith can make the repair, to date he has not heard back

EXECUTIVE DIRECTOR'S REPORT

4) Approval to purchase a 2021 Ford Super Duty F-250 SRW

Motion by: Porfirio to approve the purchase a 2021 Ford Super Duty F-250 SRW for the amount of \$46,453.28

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, Pastorino

5) Proposal from Go Painters Inc. to Director Colleen H. Kelly

Re: Sandblasting and Painting
Fire Hydrants

Motion by: Porfirio to accept the proposal from Go Painters, Inc to sandblast and paint the fire hydrants in Justice and Willow Springs in the amount of \$83,700.00

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

File: Fire Hydrant Sandblasting and Painting

6) Letter read dated March 31, 2021 from Director Colleen H. Kelly the City of Hickory Hills

Re: Rate Increase

File; Hickory Hills

7) Letter read dated April 9. 2021 from Director Colleen H. Kelly to Tri-State Fire Protection

Re: Camaraderie and Relationship

File: Tri-State Fire Protection

8) Letter read dated April 15, 2021 from the Tri-State Fire Protection to Director Colleen H. Kelly

Re: Thank you

File: Tri-State Fire Protection

9) Letter read dated April 9. 2021 from Director Colleen H. Kelly to Roberts Park Fire Department

Re: Camaraderie and Relationship

File: Roberts Park Fire Department

10) Discussion of Chicago water rate increase

Director Colleen H. Kelly reported that she and office staff worked together to try to compare rates from surrounding communities and that proved to be difficult as the towns also get tax dollars. She did a comparison for the last 10 years of Chicago increases vs the Commission and the Commission is behind 7%.

After a lengthy discussion it was decided not to raise water rates this year and Colleen was directed to reevaluate customers on the senior discount rates and compare to each of the Villages.

LEGAL

Attorney Michael Cainkar reported he has been on contact with the lawyer for Cork Avenue, they do not want the Commission to install one (1) meter for all the businesses.

He also questioned the status of the meter reading antenna installation, Director Kelly stated she is waiting for the prop study that Sensus is doing, it is quite possible the Commission will not have to put up the antennas as she is working different options the Commission may have.

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

11) E-mail read dated March 24, 2021 from Francisco Nunez, 1115 Vinewood, Willow Springs to the Commission

Re: Bill Reduction

Discussion was held and it was decided not to approve a bill reduction for Mr. Nunez, 1115 Vinewood, Willow Springs

File: Customer Account

12) Letter read dated April 12, 2021 from Naomi Scott, 8013 S. 83rd Ave, Justice to the Commission

Re: Bill Reduction

Discussion was held and it was decided to give Naomi Scott a bill reduction, Director Colleen H. Kelly reported the customer was put on the Senior discount rate

Motion by: Porfirio to waive the remaining balance for Naomi Scott, 8103 S. 83rd Ave, Justice

Second by: Mannella

Roll Call Vote Ayes: Porfirio, Mannella, and Pastorino

File Customer Account

Director Colleen H. Kelly reported the Commission had to write off amounts owed on the following accounts due to foreclosures, Attorney Cainkar has reviewed:

8401 S. 78th Ct, Justice

80154 S. 85th Ave, Justice

11045 W. 84th Pl, Willow Springs

She also reported that Tabatha had collected \$254.64 from a previous owner that had been previously written off. She has collected over \$16,000.00 since the last meeting and has five (5) payment agreements

PERSONNEL MATTERS

- No Discussion

OLD BUSINESS

- No Old Business

NEW BUSINESS

- No New Business

CLOSED SESSION

- No Closed Session

Motion by: Porfirio that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: Pastorino

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

Motion by: Porfirio that the Commission adjourns the Regular Meeting of April 22, 2021

Second by: Mannella

Roll Call Vote: Ayes: Porfirio, Mannella, and Pastorino

The Regular Meeting of April 22, 2021 ended at 10:28 AM

Mike Porfirio
Chairman

Prepared by:

Penny Mulcahy
Recording Secretary