

Agenda for the Rescheduled Board Meeting of September 30, 2021

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order at 9:30 AM

Roll Call

PUBLIC COMMENT

Motion by: _____ to open the floor for public comment

Second by:

Roll Call Vote:

Motion by: _____ to close the floor for public comment

Second by: _____

Roll Call Vote:

MINUTES

Motion by: _____ that the Minutes August 26, 2021 be accepted as written

Second by: _____

Roll Call Vote:

FINANCIAL

1) Paid Invoices paid from August 20, 2021 to September 22, 2021

Motion by: _____ to approve the invoices paid from August 20, 2021 to September 22, 2021 in the amount of \$1,023,395.90

Second by: _____

Roll Call Vote:

2) Cash in Banks All Accounts August 2021

File: Cash in Bank

3) Republic CD Renewal

File: Expired CD's

4) 30 ILCS 235/2 Public Funds Investment Act

File: Authorized Investments

5) August 2021 Budget Comparison

File: 2021 Budget

2020 AUDIT

6) Letter dated September 22, 2021 from Director Colleen H. Kelly and Office Manager Penny Mulcahy to Lauterbach & Amen, LLP

Re: Representation Letter
Fiscal Year Ending December 2020

File: 2020 Audit

7) Letter dated September 22, 2021 from Lauterbach & Amen, LLP to the Board of Commissioners

Re: Financial Statement Disclosure Letter
Fiscal Year Ending December 2020

File: 2020 Audit

8) Letter dated September 22, 2021 from Lauterbach & Amen, LLP to the Board of Commissioners

Re: Management Letter
Fiscal Year Ending December 2020

File: 2020 Audit

9) Annual Financial Report for Fiscal Year ending December 31, 2021

File: 2020 Audit

COMMISSIONER'S REPORT

Board Discussion and Possible Action on the Following:

- Renewal of Commission Lobbyist Maren Ronan Ltd's Contract as the Commission Lobbyist
- ProChamps Program

10) Project Mobility Donation

Motion by: _____ for the Justice-Willow Springs Water Commission to donate \$1,000.00 to Project Mobility

Second by: _____

Roll Call Vote:

ENGINEERING / EXECUTIVE DIRECTOR

- Update on Water Main Projects

LEGAL

11) Email dated September 20, 2021 from Attorney Michael Cainkar to the Commission

Re: Motion of Dismissal
B & D Investment Group
8507-8527 S. 88th Ave

Filer: Customer Account

12) ORDINANCE NO. 21-2

ORDINANCE AUTHORIZING THE DONATION OF CERTAIN SURPLUS PERSONAL PROPERTY OWNED BY THE JUSTICE-WILLOW SPRINGS WATER COMMISSION TO THE VILLAGE OF JUSTICE

Motion by: _____ to approve Ordinance 21-2 and Ordinance Authoring the Donation of Certain Surplus Property Owned by the Justice-Willow Springs Water Commission to the Village of Justice

Second by: _____

Roll Call Vote:

EXECUTIVE DIRECTOR'S REPORT

- Burr Ridge Inter-connect
- Meter Program Update
- Pump House Repair/Update

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

13) Letter from Helena Szuba, 9228 Jocare Drive, Justice to the Commission

Re: Bill Reduction

File: Customer Account

14) Letter dated September 14, 2021 from David C. Dineff, 7936 W. 87th St, Justice to the Commission

Re: Bill Reduction

File: Customer Account

15) Letter dated September 17, 2021 from Barbara Mitchell, 8600 Wolf Rd, Willow Springs to the Commissioners

Re: Refund \$169.50

File: Customer Account

16) E-mail dated September 23, 2021 from Mack Trujillo, 8838 Archer, Willow Springs to the Commission

Re: Bill Write Off

File: Customer Account

17) Letter dated August 25, 2021 from Willow Springs Village President Melissa Neddermeyer to Director Colleen Kelly

Re: Thank you

File: Village of Willow Springs

18) Thank you card from Village of Justice Trustee Jeffrey Allen to the Commission

File: Village of Justice

PERSONNEL MATTERS

OLD BUSINESS

- Present any Old Business

NEW BUSINESS

- Present / Consider any New Business

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enter into a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: _____

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Rescheduled Board Meeting of September 30, 2021

Second by: _____

Roll Call Vote: