

Agenda for the Regular Board Meeting of October 28, 2021

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order at 9:30 AM

Roll Call

PUBLIC COMMENT

Motion by: _____ to open the floor for public comment

Second by:

Roll Call Vote:

Motion by: _____ to close the floor for public comment

Second by: _____

Roll Call Vote:

MINUTES

Motion by: _____ to amend the previously approved minutes of the August 26, 2021 Board Meeting

Second by: _____

Roll Call Vote:

Motion by: _____ that the Minutes September 30, 2021 be accepted as written

Second by: _____

Roll Call Vote:

FINANCIAL

1) Paid Invoices paid from September 22, 2021 to October 21, 2021

Motion by: _____ to approve the invoices paid from September 22 2021 to October 21, 2021 in the amount of \$448,742.13

Second by: _____

Roll Call Vote:

2) Cash in Banks All Accounts September 2021

File: Cash in Bank

3) September 2021 Budget Comparison

File: Budget Comparison

4) Collections for the October 2021

COMMISSIONER'S REPORT

- Holiday Party

Board Discussion and Possible Action on the Following:

5) Full-time Employees 2022 Paid Holidays

ENGINEERING

- Update on Water Main Projects

6) Letter dated October 22, 2021 from John Hoefflerle, Hoefflerle – Butler Engineering to the Commissioners

Re: Contractor's Payout #1
Vinewood Avenue Water Main Replacement

Motion by: _____ to approve Payout #1 for the amount of \$407,123.10 upon recommendation by Commission Engineer John Hoefflerle and Director Colleen H. Kelly to Mauro Sewer Construction for the Vinewood Avenue Water Main Replacement Project

Second by: _____

Roll Call Voter:

Board Discussion and action on the following:

Contractor's Payout #4 for Cronin Avenue Water Main Replacement Project

LEGAL

- Update on ProChamps

7) E-mail dated October 15, 2021 from Attorney Michael Cainkar to the Board of Commissioners

Re: Notice of Appeal
B & D Investment Group
Cork Avenue

File: Customer Account

EXECUTIVE DIRECTOR'S REPORT

- Meter Program Update
- Website Update
- Pumphouse Update
- 24" Water Main Repair on October 22, 2021

8) E-mail dated October 19, 2021 from Mark Subacius from Onsolve to Director Colleen H. Kelly

Re: Names for Drawing

File: Onsolve and Customer Accounts

Board Discussion and Possible Action on the Following:

9) Proposal from Illinois Counties Risk Management Trust (ICRMT) to the Commission

Re: Quote for Policy Year
December 01, 2021 – December 01, 2022
\$42,781.00

Motion by: _____ to accept the quote from ICRMT for Policy year December 01, 2021 – December 01, 2022 for the amount of \$42,781.00

Second by: _____

Roll Call Vote:

File: ICRMT

CUSTOMER / COMMUNITY MATTERS

10) Letter dated October 5, 2021 from David Dineff to the Commission

Re: Account 0606940370-00
Thank you

File: Customer Account

Board Discussion and Possible Action on the Following:

11) Letter dated September 17, 2021 from Barbara Mitchell to the Commission

Re: 8600 Wolf Road
1919710594-00

Refund Request \$169.50

File: Customer Account

12) Letter dated July 16, 2021 from Claudia Toussas to the Commission

Re: 614 S. Oakwood
1616760605-00
Water Bill Adjustment Request

File: Customer Account

PERSONNEL MATTERS

OLD BUSINESS

- Present any Old Business

NEW BUSINESS

- Present / Consider any New Business

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enter into a closed session to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted, and filed as noted

Second by: _____

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Regular Board Meeting of October 28 2021

Second by: _____

Roll Call Vote: