

Agenda for the Regular Meeting of March 25, 2021

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road, Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order

Roll Call

PUBLIC COMMENT

Motion by: \_\_\_\_\_ to open the floor for public comment

Second by:

Roll Call Vote:

Motion by: \_\_\_\_\_ to close the floor for public comment

Second by: \_\_\_\_\_

Roll Call Vote:

MINUTES

Motion by: \_\_\_\_\_ that the Minutes of February 25, 2021 and the Closed Session Minutes of July 23, 2020, February 9<sup>th</sup> and February 25, 2021 be approved as written

Second by: \_\_\_\_\_

Roll Call Vote:

FINANCIAL

1) Invoices paid from February 20, 2021 to March 17, 2021

File: Invoices Paid

Motion by: \_\_\_\_\_ that all invoices be ratified for payment

Second by: \_\_\_\_\_

Roll Call Vote:

2) Cash in Banks All Accounts for February 2021

File: Cash in Bank

3) 2021 February Budget

COMMISSIONER'S REPORT

ENGINEERING

3A) Update on Watermain Projects

EXECUTIVE DIRECTOR'S REPORT

- Willow Yard
- Surplus Project
- Dump Truck
- Village of Justice Payment

4) Letter dated February 26, 2021 from Andrea Cheng, acting Commission, City of Chicago to Director Colleen Kelly

Re: 2021 Water Rates

File: City of Chicago

5) E-mail dated from Guy Panarici, Payroc to Penny Mulcahy

Re: E-pay Rates

File: Payroc

LEGAL

6) Letter dated March 9, 2021 from Commission Attorney Michael Cainkar to Endeavor Assets LLC

Re: 8646 Roberts Road – Justice-Willow Springs Water Commission

File: Customer Account

7) Letter received March 21, 2021 from Vishal Thakkar, Managing Member, Endeavor Assets LLC to the Commission Board Members

Re: 8646 S. Roberts Road, Justice Water Leakage Due to Frozen Pipe

File: Customer Account

CUSTOMER / COMMUNITY MATTERS

Board Discussion and Possible Action on the Following:

8) Letter dated February 20, 2021 from the Willow Springs Lions Club to the Commission

Re: Donation

Motion by: \_\_\_\_\_ to approve a Full Page Ad in the Willow Springs Lions Club Directory for the amount of \$100.00

Second by: \_\_\_\_\_

Roll Call Vote:

9) E-mail dated March 22, 2021 from Susan Paulsen, Engie for Cintas Corporation to Penny Mulcahy

Re: Penalty Removal \$712.24

File: Customer Account

PERSONNEL MATTERS

OLD BUSINESS

NEW BUSINESS

- Present / Consider any New Business

Possible Release of Closed Session for Public Review Minutes of October 3, 2019, January 23, 2020, May 28, 2020, and July 23, 2020

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: \_\_\_\_\_ that the Commission suspends the regular meeting and enters into a closed session to discuss and consider the appointment, compensation, discipline, performance or dismissal of specific employees of and / or to the Commission

Motion by; \_\_\_\_\_ that the Commission ends the Closed Session and resume the Regular Meeting of March 25, 2021

Second by: \_\_\_\_\_

Roll Call Vote:

Motion by: \_\_\_\_\_ to release Closed Session Minutes of \_\_\_\_\_ for public review

Second by: \_\_\_\_\_

Roll Call Vote:

Motion by: \_\_\_\_\_ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted and filed as noted

Second by:

Roll Call Vote:

Motion by: \_\_\_\_\_ that the Commission adjourns the Regular Meeting of March 25, 2021

Second by: \_\_\_\_\_

Roll Call Vote: