

Minutes of
February 25, 2021

The Commission will meet in session at the Justice-Willow Springs Water Commission 7000 S. Archer Road,
Justice IL 60458

There will also be a teleconference 978-990-5007 Enter access code 718308

Call the Meeting to Order

Roll Call

PUBLIC COMMENT

Motion by: _____ to open the floor for public comment

Second by:

Roll Call Vote:

Motion by: _____ to close the floor for public comment

Second by:

Roll Call Vote:

MINUTES

Motion by: _____ that the Minutes of the Meetings January 28th and Special Meeting of February 9, 2021
to be approved as written

Second by:

Roll Call Vote:

FINANCIAL

1) Invoices paid from January 21, 2020 to February 19, 2021

File: Invoices Paid

Motion by: _____ that all invoices be ratified for payment

Second by:
Roll Call Vote:

2) Cash in Banks All Accounts for January 2021

File: Cash in Bank

3) 2021 Budget

Motion by: _____ to approve the 2021 Budget as written

Second by:
Roll Call Vote:

File: 2021 Budget

COMMISSIONER'S REPORT

- No Report

ENGINEERING

- Update on Watermain Projects

EXECUTIVE DIRECTOR'S REPORT

4) E-mail dated February 9, 2021 from Attorney Michael Cainkar to Director Colleen Kelly

Re: Bid Requirements

File: Bid Requirements

5) Letter dated February 16, 2021 from M.E. Simpson Co., LLC to Director Colleen Kelly

Re: Leak Survey Findings

File: Leak Survey

- High Tower Evaluation

6) Proposal dated October 20, 2020 from KLM Engineering, Inc to Director Colleen Kelly

Re: ROV Evaluation of the 1,000,000
Gallon High Tower

Motion by: _____ to approve proposal from KLM Engineering for ROV Evaluation of the 1,000,000
Gallon Hydropillar Water Tower

Second by:
Roll Call Vote:

- Hydrant Sandblasting and Painting

7) Proposal dated January 26, 2021 from GO! Painting to Director Kelly

Re: Fire Hydrants Re-finishing

Motion by: _____ to approve proposal from GO! Painters for the Sandblasting and Painting of all Fire Hydrants in the Villages of Justice and Willow Springs for the amount of \$83,700.00

Second by:

Roll Call Vote:

- Meter Change Program

8) Proposal by Calumet City Plumbing to the Justice-Willow Springs Water Commission for the Water Meter Replacement Program

Motion by: _____ to approve proposal from Calumet City Plumbing for the 2021 Water Replacement Project for the amount of \$1,638,172.00

Second by:

Roll Call Vote:

Notification of Upcoming Projects

2020 Audit

9) Letter dated January 15, 2021 from Commission Chairman Mike Porfirio to Attorney Mike Cainkar

Re: Pending or Threatened Litigation for
the 2020 Audit

File: 2020 Audit

10) Letter dated February 8, 2021 from Attorney Michael Cainkar to Lauterbach & Amen, LLP

Re: Justice-Willow Springs Water Commission
Audit for Fiscal Year Ending
December 31, 2020

File: 2020 Audit

CUSTOMER / COMMUNITY MATTERS

- Board Discussion and Possible Action on the following:

11) Letter dated February 11, 2021 from Mark Pelkowski to the Commission

Re: High Water Bills/Usage

File: Customer Account

PERSONNEL MATTERS

Personnel Compensation

OLD BUSINESS

NEW BUSINESS

- Present / Consider any New Business

CLOSED SESSION

A Closed Session, as permitted by 5 ILCS 120/2, will be held to discuss and consider the appointment, compensation, discipline, performance, or dismissal of specific employees of and / or to the Commission.

Motion by: _____ that the Commission suspends the regular meeting and enters into a closed session to discuss and consider the appointment, compensation, discipline, performance or dismissal of specific employees of and / or to the Commission

Motion by: _____ that all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted and filed as noted

Second by:

Roll Call Vote:

Motion by: _____ that the Commission adjourns the Regular Meeting of February 25, 2021

Second by:

Roll Call Vote: